clear

Clear Compliance Add-on for Tally

End User Manual

Classification: Public

Defmacro Software Pvt. Ltd. 2A, 1st Floor, AMR Tech Park Hongasandra, Bengaluru - 560068 Karnataka, India

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Version history

Version	Prepared by	Prepared on	Reviewed and approved by	Reviewed and approved on	Description
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1. Overview

Clear compliance add-on for Tally supports the below business use cases:

E-Invoice Module: Clear E-Invoice module supports generation of E-Invoices with or without E-Waybills and cancellation of E-Invoices.

E-Waybill Module: Clear E-Waybill module supports generation of E-Waybills for Non-IRN documents, and cancellation and updation of E-Waybills for all documents.

GST Module: Clear GST module supports the preparation of Sales and Purchase register data from Tally and uploading it to Clear for GSTR-1, GSTR-3B filing.

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2. Installation of add-on

This section contains information on the prerequisites and steps to install the add-on for E-Invoicing, E-Waybill, and GST. The installation of the add-on will be common for all three modules. This means you can install the add-on once and later configure each module one by one.

Before proceeding with the installation, ensure that the user has created an account in Clear. Additionally, for E-Invoicing, make sure that the user has registered Clear as a GSP on the NIC portal. For more information on this, please refer to Annexure 1 below.

2.1 Prerequisites

2.1.1 System requirements

The following are the system requirements for the add-on to work smoothly:

- 1. Operating System: Windows 7 and above.
- 2. Stable internet connection.
- 3. Tally ERP9 or Tally Prime should be running, and the required company should be open.
- 4. Supported Tally ERP9 release: 6.5 and above, Tally Prime release: up to 2.1.
- 5. TCP works in local network, cloud server, AWS, and also supports Tally.Server 9.

Note: In Tally.Net remote login, some of the features may not work. Please check the feasibility in the sandbox environment with backed-up data before moving to production.

2.1.2 Checklist for Tally configuration

To ensure smooth installation of the add-on, the following Tally-related configurations need to be in place:

- 1. Keep the admin login credentials for Tally handy.
- 2. Keep the Clear admin credentials (workspace admin) handy.
- 3. Take a backup of the Tally company data. This is important to facilitate data recovery if needed.
 - a. To take a backup in Tally ERP9, follow these steps
 - b. To take a backup in Tally Prime, follow these steps

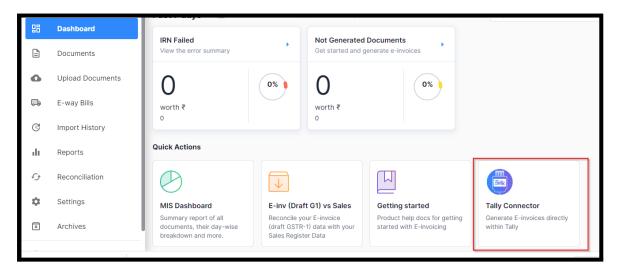
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2.2 Installation steps

To install the add-on, follow the below steps:

2.2.1 Download installer

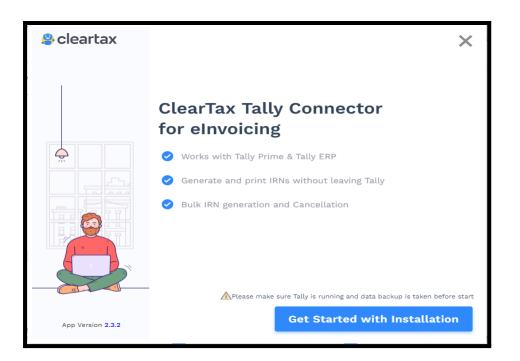
Log into the Clear portal https://app.clear.in/einvoicing and download the installer (.exe file).



2.2.2 Start installation

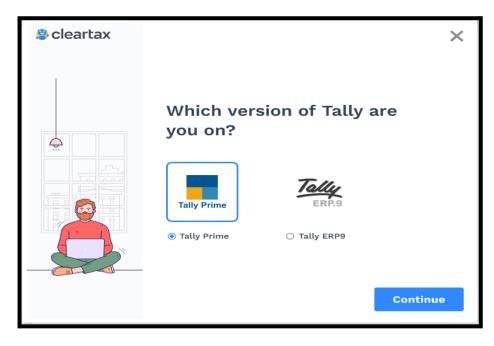
Once the installer is downloaded, double-click to run it. You will see the following screen. To initiate the installation process, follow the steps displayed on the screen.

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2.2.3 Select ERP

Click on "Get Started with Installation". You will be prompted to select the version of Tally. Select the appropriate version.



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2.2.4 Login to Clear

Once you click on "Continue", you will be prompted to login to Clear. Enter Clear workspace admin login details to get required information.

	G Sign up with Google
	Or
Enter email	
Password	Q

On successful login, installer will automatically download the add-on TCP & ct-agent exe to the Tally installed folder.

2.2.5 Configure TCP

Follow the below steps to configure TCP in Tally.

To configure TCP in Tally Prime:

😩 cleartax	i Signed in as integrations_demo@	cleartax.in	×
	Step 1 of 3: Paste TCP files	i	
	 Go to the Gateway of Tally > Help (F1) Click on Manage Local TDLs (F4) Change "Enable Local TDLs on startured to the start of the start	p" to "YES" the dropdown and change "Loc	alTDL " to
	TDL Configuration Load selected TDL files on startup : Yes TDL Path C:\Program Files\TallyPrime	File Name ClearTaxEInvoicing.tcp	Load TDL Yes
*3	← Back I have	enabled the TCP,	Continue

To configure TCP in Tally ERP9:

😫 cleartax	i Signed in as integrations_demo@cleartax.in
	Step 1 of 3: Paste TCP files 1. Copy this path C:\Program Files\TallyPrime21\ClearTaxEInvoicing.tcp 2. Go to Gateway of Tally > Configure (F12) > Products & Features (T) > Manage Local
	TDL (F4) to paste TCP. 3. Paste it over there This is how the Tally screen looks:
	TDL Configuration
	Load TDL files on startup ? Yes List of TDL files to preload on startup : CAProgram Files\Tally\Tally_ERP9(ClearTaxEInvoicing.tcp
*	← Back I have pasted the TCP path, Continue

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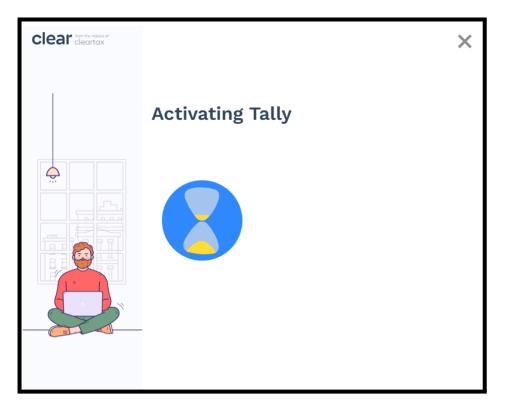
2.2.6 Activate company

Select the company from the dropdown and click on "Activate Company"

E-Invoice, EWayBill and GST configurations will be activated in Tally in a few seconds. You will see this screen on the successful completion of the installation.

😫 cleartax	i Signed in as integrations_demo@cleartax.in	×
	Step 2 of 3: Select the company in Tally	
	Select the company to start configuration Image: Clearsharp Technologies Pvt Ltd Image: Clearsharp Tec	
	<u>Click here to Refresh list of companies in Tally</u>	
	← Back Activate	Company

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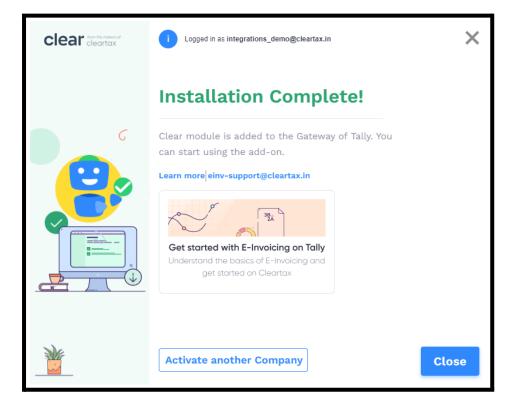
Below step Login NIC portal required only for E-Invoice and or E-Waybill module activation. For only GST add-on you can click on Skip NIC Login to proceed further

clear the makes of cleartax	i Logged in as integrations_demo@cle	eartax.in	×
	Step 3 of 3: Login to NIC Pou Authorise ClearTax to generate of Username User Name Password Password Enter Captcha Captcha		
*3	← Back	Skip NIC Login	Next

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Once successfully activated or updated configurations in respective Tally company below success message window will appear



2.2.7 Done

The installation has been completed successfully. The "Cleartax" menu will now appear on the Tally main screen (Gateway of Tally). You are now ready to use Clear compliance add-on in Tally.

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2.3 Configuration steps

2.3.1 General configuration

- 1. These are the basic configurations for the Clear add-on.
- 2. The installer will set up all these configurations by default.
- 3. The menu position or export location can be updated according to the user's specifications.
- 4. Voucher action on cancellation of IRN: By default, the value is set to "Do Nothing," which means that when cancelling the IRN, the user does not want to cancel the voucher.
 - a. "Do Nothing": It will cancel the IRN, but the voucher will not be cancelled.
 - b. "Cancel Voucher": It will cancel the IRN, and the voucher will also be cancelled. Voucher data other than the voucher number, date, and narration will be deleted.
 - c. "Optional Voucher": It will cancel the IRN, and the voucher status will be modified to "optional."
- 5. Disable auto-updates: When loading the company, it will check the Clear portal for the latest updated TCP. If available, it will automatically download it to the Tally application folder. If the user sets "Disable auto-updates" to Yes, it will ignore the updates and proceed to load the company.

Company: GST Demo1		
ClearTax Add-on Configuration		
Set/alter ClearTax API Details Set/alter API field mapping	? No ? No	
Enable Place field in addresses	? Yes	
Enable QRCode Print in B2C Invoice	? Yes	
Export Location Menu Position Voucher action on Cancellation of IRN Disable auto-updates	: C:\Program Files\TallyPrime21 : Gateway of Tally : Do Nothing ? No	
Disable auto-updates	? NO	

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2.3.2 API configuration

2.3.2.1 Sandbox environment

Menu: Gateway of Tally > Cleartax > Configuration > Set/alter Cleartax API Details

Clear API Details		
E-Invoicing and E-Waybill API Details		
Access token	: 1.6ccbf4ef-b691-4fc4-962f-d62b03defb5f_b2307lBdacd75bcebe656c723f0462eaea2bb87e62e08b4ab56f4cbc9fe3bba012345678	
Generate IRN path	: https://api-sandbox.clear.in/einv/v1/govt/api/Invoice	
Cancel IRN path	: https://api-sandbox.clear.in/einv/v1/govt/api/Cancel	
Generate EWB by IRN path	: https://api-sandbox.clear.in/einv/v1/govt/api/einvewb/ewaybill	
Generate EWB (non-IRN) path	: https://api-sandbox.clear.in/einv/v3/ewaybill/generate	
Update EWB Part B Path	: https://api-sandbox.clear.in/einv/v1/ewaybill/update?action=PARTB	
Cancel EWB path	: https://api-sandbox.clear.in/einv/v2/elnvoice/ewaybill/cancel	
Get EWB path	: https://api-sandbox.clear.in/einv/v1/ewaybill/sync	
GST API Details		
Access token	: 1.6ccbf4ef-b691-4fc4-962f-d62b03defb5f_b2307f8dacd75bcebe656c723f0462eaea2bb87e62e08b4ab56f4cbc9fe3bba0112233445	
Ingest JSON Path	: https://api-sandbox.clear.in/integration/v2/ingest/json	

E-Invoice & non-IRN E-Waybill API configuration

Description	API endpoint
Access Token	<accesstoken></accesstoken>
Generate IRN	https://api-sandbox.clear.in/einv/v1/govt/api/Invoice
Cancel IRN	https://api-sandbox.clear.in/einv/v1/govt/api/Cancel
Generate E-Waybill by IRN	https://api-sandbox.clear.in/einv/v1/govt/api/einvewb/ewaybill
Update E-Waybill PART-B	https://api-sandbox.clear.in/einv/v1/ewaybill/update?action=P ARTB
Cancel E-Waybill	https://api-sandbox.clear.in/einv/v2/eInvoice/ewaybill/cancel
Get E-Waybill details by IRN or E-Waybill No.	https://api-sandbox.clear.in/einv/v1/ewaybill/sync
Generate Non-IRN E-Waybill	https://api-sandbox.clear.in/einv/v3/ewaybill/generate

GST configuration

Access Token	<accesstoken></accesstoken>
Ingest JSON path	https://api-sandbox.clear.in/integration/v2/ingest/json

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2.3.2.2 Production environment

Menu: Gateway of Tally > Cleartax > Configuration > Set/alter Cleartax API Details

Clear API Details							
E-Invoicing and E-Waybill API Details							
Access token	: 1.6ccbf4ef-b691-4fc4-962f-d62b03defb5f_b2307l8dacd75bcebe656c723f0462eaea2bb87e62e08b4ab56f4cbc9fe3bba012345678						
Generate IRN path	: https://api.clear.in/einv/v1/govt/api/Invoice						
Cancel IRN path	: https://api.clear.in/einv/v1/govt/api/Cancel						
Generate EWB by IRN path	: https://api.clear.in/einv/v1/govt/api/einvewb/ewaybill						
Generate EWB (non-IRN) path	: https://api.clear.in/einv/v3/ewaybill/generate						
Update EWB Part B Path	: https://api.clear.in/einv/v1/ewaybill/update?action=PARTB						
Cancel EWB path	: https://api.clear.in/einv/v2/elnvoice/ewaybill/cancel						
Get EWB path	: https://api.clear.in/einv/v1/ewaybill/sync						
GST API Details							
Access token	: 1.6ccbf4ef-b691-4fc4-962f-d62b03defb5f_b2307f8dacd75bcebe656c723f0462eaea2bb87e62e08b4ab56f4cbc9fe3bba0112233445						
Ingest JSON Path	: https://api.clear.in/integration/v2/ingest/json						

E-Invoice & non-IRN E-Waybill API configuration

Description	Value			
Generate IRN	https://api.clear.in/einv/v1/govt/api/Invoice			
Cancel IRN	https://api.clear.in/einv/v1/govt/api/Cancel			
Generate E-Waybill by IRN	https://api.clear.in/einv/v1/govt/api/einvewb/ewaybill			
Update E-Waybill PART-B	https://api.clear.in/einv/v1/ewaybill/update?action=PARTB			
Cancel E-Waybill	https://api.clear.in/einv/v2/eInvoice/ewaybill/cancel			
Get E-Waybill details by IRN or E-Waybill No.	https://api.clear.in/einv/v1/ewaybill/sync			
Generate Non-IRN E-Waybill	https://api.clear.in/einv/v3/ewaybill/generate			

GST API configuration

Description	Value
Access Token	<accesstoken></accesstoken>
Ingest JSON	https://api.clear.in/integration/v2/ingest/json

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3. E-invoice module

3.1 Business overview

The E-Invoice module is a digital platform that is designed to streamline the E-Invoicing process for businesses. It provides a centralised platform for businesses to create, manage, and cancel E-Invoices electronically, reducing the need for paper-based invoicing and improving efficiency.

Clear E-Invoice & E-Waybill solution supports E-Invoice, E-Waybill generation and cancellation for sales invoices in Tally.

Once the sales invoices are posted in Tally, those invoices will be available on the dashboard for E-Invoice and E-Waybill generation or cancellation.

3.2 Configuration

3.2.1 Activate E-Invoice add-on

In Tally Prime, Gateway of Tally > Help(F1) > TDLs & Add-Ons > Add-On Features(F6), navigate to enable Add-Ons Features.

To activate E-Invoice addon in the active Tally company, set "Enable E-Invoice module" to Yes.

d GST add-on
?Yes ? <mark>Yes</mark> ?Yes ?Yes

In Tally ERP9, Gateway of Tally > Features(F11) > Add-On Features(F6), navigate to enable Add-Ons Features.

To activate E-Invoice addon in the active Tally company, set "Enable E-Invoice module" to Yes.

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		Add-On Features
ClearTax e-Invoicing, e-Way bill an	d GST add-on	
Enable ClearTax add-on	? Yes	
Enable e-Invoice module	? Yes	
Enable e-Way bill (non-IRN) module	? Yes	
Enable GST module	? Yes	

3.2.2 Update E-Invoice API configuration

In Tally, Gateway of Tally > Cleartax > Configurations > Set/alter Cleartax API details, navigate to API configurations screen.

Refer to the installation section.

3.2.3 Activate E-Invoice, E-Waybill eligible voucher types

To activate voucher type for E-Invoicing addon, set "Use for e_Invoice" to Yes,

3.2.3.1 List of voucher types supported for E-Invoicing:

- Sales
- Debit Note
- Credit Note

Menu (Tally.ERP 9): Gateway of Tally > Accounts Info > Voucher type > Alter

Menu (Tally Prime): Gateway of Tally > Alter > Voucher type

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Name : Sales				
General			Printing	Name of Class
Select type of voucher Abbreviation Activate this Voucher Type Method of voucher numbering Prevent duplicates Use effective dates for vouchers Allow zero-valued transactions Make this voucher type as 'Optional' by defaul Allow narration in voucher Provide narrations for each ledger in voucher	: Sales : Sale : Yes : Manual : No : Yes t : No : Yes : Yes : No	Print voucher after saving Use for POS invoicing Default title to print Default bank Default jurisdiction Set/alter declaration Use for e-Invoice Use for e-Way Bill (non-IRN) QR Code Print Position	: No : No : TAX INVOICE : • Not Applicable : : No ? Yes : Top	
Enable default accounting allocations	: No	Enable Multiple Bill From Addresses	? Yes	

3.2.3.2 Set QR code position

Users can configure the position of the QR code on the default invoice print in Tally.

To set the QR code position at the top of the invoice, select "QR code print position" as Top.

To set the QR code position in the centre of the invoice, select "QR code print position" as Centre.

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Name : GST Sales				
General			Printing	Name of Class
Method of voucher numbering Prevent duplicates Use advanced configuration Use effective dates for vouchers Allow zero-valued transactions	: Sales : Sale : Yes : Automatic (Manual Override) : Yes : No : No : No	Print voucher after saving Use for POS invoicing Default title to print Default bank Default jurisdiction Set/alter declaration	: No : : : • Not Applicable : : No	Class
	: No : Yes : No	Use for e-Invoice Use for e-Way Bill (non-IRN) QR Code Print Position Enable Multiple Bill From Addresses	Тор	Print Position Centre Top
Enable default accounting allocations Set/Alter Default Accounting Entries	:Yes :No			

3.2.3.3 Enable multiple Bill From Addresses

To activate the multi-GSTIN feature in the respective voucher type, set "Enable Multiple Bill from Address" as Yes.

This feature enables the multi-GSTIN functionality in Tally.

It displays a list of multi-GSTIN address names in vouchers with GSTIN.

The multi-address GSTINs are populated from the company's multi-addresses.

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General		Print voucher after saving	Printing : No	Name of Class
Select type of voucher Abbreviation Activate this Voucher Type Method of voucher numbering Prevent duplicates Use advanced configuration Use effective dates for vouchers Allow zero-valued transactions Make this voucher type as 'Optional' by default Allow narration in voucher Provide narrations for each ledger in voucher	: Sales : Sale : Yes : Automatic (Manual Override) : Yes : No : No : No : No : No : Yes : No	Use for POS invoicing Default title to print Default bank Default jurisdiction Set/alter declaration Use for e-Invoice Use for e-Way Bill (non-IRN) QR Code Print Position Enable Multiple Bill From Addresses	: No : • Not Applicable : : No ? Yes : Top	Class
Enable default accounting allocations Set/Alter Default Accounting Entries	:Yes :No			

3.2.3.4 List of voucher types supported for non E-Waybill:

- Sales
- Debit Note
- DeliveryNote

To activate voucher type for non-IRN E-Waybill addon, set "Use for e-Waybill (non-IRN) to Yes.

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General		Printing	Name of Class
Abbreviation Activate this Voucher Type Method of voucher numbering	: Delivery Note : Dely Note : Yes : Automatic : No	Print voucher after saving : No Default jurisdiction : Default title to print :	
Use effective dates for vouchers Allow zero-valued transactions Make this voucher type as 'Optional' by default	: No : No : No : Yes	Use for e-Way Bill (non-IRN) ? Yes	
Enable default accounting allocations	: No	Enable Multiple Bill From Addresses ? Yes	

3.2.4.5 Mandatory information

For more details on mandatory fields to generate IRN, refer to Annexure 2 below.

3.3 Navigation

3.3.1 View E-Invoice registers

3.3.1.1 E-invoice register

E-Invoice register is a report with a list of E-Invoice eligible documents and option to Generate IRN or Generate IRN + EWB or Generate EWB Part-A or Generate EWB Part A + Part-B or Update EWB Part-B.

Voucher data can be previewed using the "Preview JSON", which will display section wise information like Seller Details, Buyer Details, Item Details, Invoice Value Details etc. This report helps the user to re verify E-Invoice details before generating IRN.

The user can generate the IRN or E-Waybill by selecting the invoice(s) and clicking the Generate E-Invoice or Generate IRN + EWB button on the register. In case of a successful scenario, an IRN number will be generated along with signed QR code, signed invoice. In case of failure, error logs will be updated in voucher. QR code will be printed in default Tally invoice format for IRN generated invoices.

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- Tally voucher types supported for e-invoicing are "Sales", "Debit Note" and "Credit Note".
- Vouchers should have at least one GST Sales nature ledger and Party (customer) should be of type "B2B", "SEZ", "EXP", "DEXP"

All GST Sales or Sales Return nature vouchers will be displayed in the register.

Envoice Register Envoice Register Lought Status Comparing Co	IllyPrime	K: Company	Y: Data	Z: Exchange	G: Go To	O: Import	E: Export	M: E-mail	P: Print	F1: Help	
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3.3.1.2 Generated E-Invoice

Generated E-Invoice Register is a report with a list of E-Invoice documents and where **IRN** status is "IRN_GENERATED".

Since the IRN is generated for these documents, the user can generate W-Waybill Part-A or generate E-Waybill Part-A + Part-B or update E-Waybill Part-B or cancel E-Waybill or cancel IRN, as required.

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TallvPrime	MANAGE								- 8
GÓLD	K: Company	Y: Data	Z: Exchange	<u>G</u> : Go To	O: Import	E: Export	M: E-mail	P: Print	F1: Help
	voice Register (In Develope	er Mode)	E	Invoice Integration Demo				×	F2: Date
Invoice Re	gister - Generated						1-Au	Ig-21 to 2-Nov-21	
Date	Particulars		IRN Status	EWB Status	Vch Type	Vch No.	Debit Amount	Credit Amount	F3: Company
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3.3.1.3 Pending E-Invoice

Pending E-Invoice Register is a report with a list of E-Invoice documents and where <u>IRN</u> status is "IRN FAILED" or Blank.

The user can generate IRN or generate IRN + EWB or generate EWB Part-A or generate EWB Part-A + Part-B or update EWB Part-B.

TallyPrime	MANAGE								- ø ×
GÓLD	K: Company	Y: Data	Z: Exchange	<u>G</u> : Go To	O: Import	E: Export	M: E-mail	P: Print	F1:Help
-	roice Register (In Developer	Mode)		Elnvoice Integration Demo				×	F2: Date
E-Invoice R	egister - Pending						1-Ju	I-21 to 31-Oct-21	F3: Company
Date	Particulars		IRN Status	EWB Status	Vch Type	Vch No.	Debit Amount	Credit Amount Outwards Qtv	F4: Change Voucher
								Outwards Qty	
	ustomer-2 ustomer-2		Not Generated Not Generated	Not Generated Not Generated	Sales New Sales New	CT/07/00002 CT/07/00003	70,800.00 70,800.00		
	ustomer-2		Not Generated Not Generated	Not Generated	Sales New	CT/07/00003	70,800.00		
1-Jul-21 C	ustomer-2 ustomer Export		Not Generated Not Generated	Not Generated Not Generated	Sales New Sales New	CT/07/00005 CT/07/00006	88,500.00 2,22,300.00		L:Save View
1-Jul-21 C	ustomer1 ustomer-2		Not Generated	Not Generated	Sales New Sales New	CT/07/00007 CT/07/00017	700.00 2.000.00		
2-Jul-21 C			Not Generated Not Generated	Not Generated Not Generated	Sales New	CT/07/00018	2,000.00		I: Gen IRN
2-Jul-21 C 2-Jul-21 C	ustomer Consumer		Not Generated Not Generated	Not Generated Not Generated	Sales New Sales New	CT/07/00037 CT/07/00047	38.46 1.77.000.00		B: Gen IRN + EWB
1-Aug-21 E	xport Customer		Not Generated	Not Generated	Sales New	CT/07/00001	26,550.00		A: Gen EWB Part A
2-Oct-21 C	ustomeri		Not Generated	Not Generated	Sales New	CT/10/00005	88,500.00		E: Gen EWB Part A +B
									Uupdate EWB Part B
									E: Filter By Status
									<u>J</u> :Export JSON
									⊻: Preview JSON
Q: Quit	Enter: Alter	A Space: Select	A: Add Vch A: 2: Duplic	cate Vch 🔥 I: Insert Vch	D: Delete A X: Ca	ncel Vch 🔥 R: I	Remove Line		F12: Configure

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3.3.1.4 Cancelled E-Invoice

Cancelled E-Invoice Register is a report with a list of E-Invoice documents and where <u>IRN</u> <u>status is "IRN_CANCELLED"</u>

The user can generate IRN or generate IRN + EWB or generate EWB Part-A or generate EWB Part-A + Part-B or update EWB Part-B.

TallyPrime	MANAGE								- 8	Х
GOLD	K: Company	Y: Data	Z: Exchange	<u>G</u> : Go To	O: Import	E: Export	M: E-mail	P: Print	F1:Help	
Cancelled E-	Invoice Register (In Developer	Mode)		Elnvoice Integration Demo				×	F2: Date	L
-Invoice F	Register - Cancelled						1-J	ul-21 to 2-Nov-21		
									F3: Company	<
Date	Particulars		IRN Status	EWB Status	Vch Type	Vch No.	Debit Amount Inwards Qty	Credit Amount Outwards Qty	F4: Change Vouc	cher <
2-Jul-21 (Cancelled	Not Generated	Sales New	CT/07/00019	1,44,000.00			
2-Jul-21 (Cancelled	Not Generated	Sales New	CT/07/00020	1,69,920.00			
2-Jul-21 (Cancelled	Not Generated	Sales New	CT/07/00021	1,41,600.00		L: Save View	
2-Jul-21 (Cancelled	Not Generated	Sales New	CT/07/00022	1,23,900.00			
	Party Regular No GSTIN		Cancelled	Not Generated	Sales New	CT/07/00023	4,720.00			
	Customer1		Cancelled	Not Generated	Sales New	CT/07/00024	38,940.00			
	Customer-2 Customer1		Cancelled Cancelled	Not Generated Not Generated	Sales New Sales New	CT/07/00025 CT/07/00028	70,800.00 79,700.00		I Frank IOON	
	Customer1		Cancelled	Not Generated	Sales New	CT/07/00029	61.950.00		<u>J</u> :Export JSON	
	Customer1		Cancelled	Cancelled	Sales New	CT/07/00030	1,86,900.00		V: Preview JSON	
	Customer1		Cancelled	Not Generated	Sales New	CT/07/00032	1,06,200.00		-	
<u>Q</u> : Quit	Enter: Alter	Space: Select	A A: Add Vch	plicate Vch \land 📙 Insert Vch	∧ D:Delete ∧ X:Ca	ncel Vch	Remove Line 🔺 🖳	Restore Line \land	F12: Configure	

3.3.2 Actions supported in various registers

Registers →		Generated		Cancelled
Actions	E-Invoice Register	E- Invoice	Pending E-Invoice	E-Invoice
Generate IRN	Yes	No	Yes	No
Generate IRN + EWB	Yes	No	No	
Generate EWB Part-A	Conditional. Only if IRN generated	Yes	Conditional. Only if IRN generated	No
Generate EWB Part-A + Part-B	Conditional. Only if IRN generated	Yes	Conditional. Only if IRN generated	No
Update EWB Part-B	Conditional. Only if EWB Part A generated	Yes	Conditional. Only if EWB Part A generated	No
Cancel EWB	No	Yes	No	No

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Cancel IRN	No	Yes	No	No
Export JSON	Yes	Yes	Yes	Yes
Preview JSON	Yes	Yes	Yes	Yes

3.3.2.1 Generate IRN

- 1. It prepares E-Invoice schema payload for the selected documents from the respective register.
- 2. It sends E-Invoice schema payload to Clear to generate the IRN.
- 3. All IRN generated vouchers will be updated with IRN details i.e. IRN, acknowledge date, acknowledge no, signed QR code and signed invoice code. IRN status will be updated as "IRN_GENERATED"
- 4. IRN generation failed vouchers will be updated with error message(s) and IRN status updated as "IRN_GENERATION_FAILED".

	MANAGE								
GOLD	K: Company	Y: Data	Z: Exchange	G:Go To	O: Import	E: Export	M: E-mail	P: Print	F1: Help
-	er (in Developer Mode)			Elnvoice Integration Demo				×	F2: Date
									F3: Company
									F4: Change Vouch
									L: Save View
			Not Generated	Not Generated	Salos Now	CT/07/00006			
				Generating IRN		7/07/00007 7/07/00008			
				In Progress		707/00008			I: Gen IRN
				in i rogross		7/07/00010			B: Gen IRN + EV
						707/00011			-
						7/07/00012			A: Gen EWB Par
			Processir	ng 1 of 1 (Vch. No. : CT/07/000	02)	7/07/00013			E: Gen EWB Par
						707/00014			+B
						7/07/00015			
						707/00016			Update EWB
						7/07/00017			Part B
						7/07/00018			
						7/07/00026			
						7/07/00027			E: Filter By Statu
						7/07/00031 7/07/00033			
						7/07/00037			
						7/07/00037			J: Export JSON
			0%	50%	100%	7/07/00039			V: Preview JSON
									V: Preview JSON

3.3.2.2 Generate IRN + EWB

- 1. It prepares E-Invoice + E-Waybill payload for the selected documents from the respective register
- 2. It sends payload to Clear to generate the IRN and E-Waybill
- 3. In case of success scenario, vouchers updated with IRN details i.e. IRN, acknowledge date, acknowledge No, signed QR code, signed invoice code and

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E-Waybill details i.e E-Waybill No, E-Waybill date, E-Waybill validity. IRN status updated as "IRN_GENERATED", E-Waybill status updated as "EWB_GENERATED"

 In case of failure scenario, vouchers updated with error message(s) and IRN status updated as "IRN_GENERATION_FAILED", E-Waybill status updated as "EWB_GENERATION_FAILED"

3.3.2.3 Generate E-Waybill Part A

- 1. It prepares E-Waybill Part A by IRN payload for the selected documents from the respective register
- 2. It sends payload to Clear to generate the E-Waybill Part-A
- 3. In case of success scenario, vouchers updated with E-Waybill details i.e E-Waybill number, E-Waybill date. E-Waybill status updated as "EWB_PART_A_GENERATED"
- 4. In case of failure, voucher updated with error message(s) and E-Waybill status updated as "EWB_GENERATION_FAILED"

3.3.2.4 Generate E-Waybill Part A+B

- 1. It prepares E-Waybill Part-A+ Part-B by IRN payload for the selected documents from the respective register
- 2. It sends payload to Clear to generate the E-Waybill Part-A + Part-B
- In case of success scenario, vouchers are updated with E-Waybill details i.e E-Waybill number, E-Waybill date and E-Waybill validity. E-Waybill status updated as "EWB_GENERATED"
- 4. In case of failure scenario, vouchers are updated with error message(s) and E-Waybill status updated as "EWB_GENERATION_FAILED"

3.3.2.5 Update E-Waybill Part B

- 1. It prepares update E-Waybill Part-B by E-Waybill payload for the selected documents from the respective register
- 2. It sends payload to Clear to generate the update E-Waybill Part-B details i.e. transportation details
- 3. In case of success scenario, vouchers are updated with E-Waybill validity updated. E-Waybill status updated as "EWB_GENERATED"
- 4. In case of failure scenario, vouchers are updated with error message(s) and E-Waybill status updated as "EWB_GENERATION_FAILED"

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3.3.2.5 Cancel E-Waybill

- 1. It prepares cancel E-Waybill payload for the selected documents from the respective register
- It sends payload to Clear to cancel E-Waybill and E-Waybill status updated as "EWB_CANCELLED"
- 3. In case of failure scenario, vouchers are updated with error message(s) and E-Waybill status updated as "EWB_CANCELLATION_FAILED"

3.3.2.6 Cancel IRN

- 1. It prepares cancel IRN payload for the selected documents from the respective register
- It sends payload to Clear to cancel IRN and in case of success scenario, IRN status updated as "IRN_CANCELLED"
- 3. In case of failure scenario, vouchers are updated with error message(s) and IRN status updated as "IRN_CANCELLATION_FAILED"
- 4. IRN cancellation is not allowed, If the document has an active E-Waybill number. E-Waybill should be cancelled before IRN cancellation.

3.3.3 Filter by status

User can filter the vouchers based on IRN status and E-Waybill status in a selected register

- IRN Generated: It filters vouchers by "IRN status" where status value is "IRN_GENERATED" or "IRN_CANCELLATION_FAILED". It ignores E-Waybill status
- IRN + EWB Generated: It filters vouchers by "IRN status" where status value is "IRN_GENERATED" or "IRN_CANCELLATION_FAILED" and E-Waybill status -"EWB_GENERATED" or "EWB_CANCELLATION_FAILED"
- 3. **IRN + EWB Part A Generated:** It filters vouchers by "IRN status" where status value is "IRN_GENERATED" or "IRN_CANCELLATION_FAILED" and E-Waybill status is "EWB_PART_A_GENERATED" or "EWB_UPDATE_PART_B_FAILED"
- 4. **IRN Generated + EWB Cancelled:** It filters vouchers by "IRN status" where status value is "IRN_GENERATED" or "IRN_CANCELLATION_FAILED" and E-Waybill status is "EWB_CANCELLED"
- 5. **IRN Not Generated:** It filters vouchers by "IRN status" where status value is "IRN_GENERATION_FAILED" or Blank

3.3.4 Export JSON

1. It exports selected voucher in JSON format

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- 2. JSON file exported to EXPORT LOCATION path of configuration window
- 3. User can select and export multiple vouchers

3.3.5 Preview document in payload/JSON view

- 1. It prepares data in as per payload format and preview in Tally screen
- 2. It shows section wise details i.e. Seller details, Buyer details etc
- 3. It helps user to re verify processed data before generating IRN or E-Waybill

Image 1(a):

JSON Preview (In D	leveloper Mode)					GST Demo1						×	1: Refresh TDLs
TranDtis - Tra	ansaction Det	ails							DocDtis - D	ocument D	etails		: Show Item Details
Tax Scheme Supply Type Reverse Charge e-Commerce GSTI Intra state IGST	N:								Type Number Date	: INV : GST/API : 31/08/20			
SellerDtis - S									BuyerDtls -	Buver Det	ails		
GSTIN Legal Name Trade Name Address 1 Address 2 Location Pin code State code Phone Email-Id	29AAFCD586 Clearsharp Te Clearsharp Te Cmp Primary addr2, Cmp p Karnataka 560034 29 9885098850 gstdemo@cle	echnologies Pv echnologies Pv Addr1, Cmp pr rimary addr3	/t Ltd						GSTIN Legal Name Trade Name Address 1 Address 2 Location Pin code State code Phone Email-id Place of Suppi	29AADC Custome Custome c1 Addre Address Karnatak 560084 29	S0472N1Z r-1 r-1 ss1,c1 Add 3		
DispDtls - Disp	oatch From De	tails							ShipDtls - S	hip To Det	ails		
Name Address 1 Address 2 Location	: Clearsharp Te : Cmp Primary addr2, Cmp p : : Karnataka	Addr1, Čmp pr							GSTIN Legal Name Trade Name Address 1	: Custome : Custome			
Pin code State code	: 560034 : 29								Address 2 Location Pin code State code	Address Karnatak 560084	3		
Sino PrdDesc		Hsncde		FreeQty Unit	UnitPrice	TotAmt Discount	AssAmt	GstRt		CgstAmt	SgstAmt	TotVal	
1 Item1 @18	% N	11071000	11	0 NOS	1000.00	11000.00	11000.00	18	0.00	990.00	990.00	12980.00 21 v	,

Image 1(b):

Sino PrdDesc	IsServc	Hsncde	Qty	FreeQty Unit	UnitPrice	TotAmt Discount	AssAmt	GstRt	lgstAmt	CgstAmt	SgstAmt	TotVal
1 Item1 @18%	Ν	11071000	11	Ó NOS	1000.00	11000.00	11000.00	18	0.00	990.00	990.00	12980.00
ValDtis - Value De	tails											
Assessable value CGST value SGST value IGST value Cess value State Cess value Discount Other Charges Rounded off amount Total Invoice Value Total Invoice Value	encv	11000.00 990.00 990.00 0.00 0.00 0.00 0.										
ExpDtls - Export D)etails							Ewl	bDtls - E-Wa	/bill Details		
Shipping Bill No. Shipping Bill date Port								Tran Tran Dista Tran Tran Vehi	Isporter ID Isporter Name Isporter Mode Isporter docume Isport document cle number cle Type			

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3.4 B2C QR Code

For B2C invoices, users can create a QR code by clicking on "Print" or "Print Preview" from the voucher. In the event of a successful scenario, based on the availability of the UPI ID in the bank ledger master, a QR code will be generated and printed on the invoice. The bank ledger will be picked from the "Bank Name" field in the printing configuration.

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4. E-Waybill module

4.1 Business overview

The E-Waybill module supports the E-Waybill process in Tally for non IRN documents.User can directly create the E-Waybill by selecting the voucher and clicking on the "Generate E-Waybill" button in the E-Waybill registers.

- 1. The voucher types supported for non-IRN E-Waybill are Sales, Debit Note, Delivery Note.
- 2. Sales & Debit Note vouchers are included only if party ledger type is B2C or IRN is not generated.
- 3. The voucher should have at least one item with "Goods" as supply type product in the voucher.
- The user can generate E-Waybill Part A+B or E-Waybill Part A or Update E-Waybill Part B.

For all Non IRN documents or B2C documents, E-Waybill Part-A + Part-B can be generated by providing the valid E-Waybill details. If transport details are missing in E-Waybill details, then E-Waybill Part-A will be generated

In case of a successful scenario, E-Waybill number will be generated. In case of failure, Error logs will be updated in voucher

4.2 Configuration

4.2.1 Activate non-IRN E-Waybill module

In Tally Prime, Gateway of Tally > Help(F1) > TDLs & Add-Ons > Add-On Features(F6), navigate to enable Add-Ons Features.

To activate the non-IRN E-Waybill module in the loaded Tally company, set "Enable e-Waybill (non IRN) module" to Yes.

Add-On Features	
ClearTax e-Invoicing, e-Way bill ar	d GST add-or
Enable ClearTax add-on	? Yes
Enable e-Invoice module	? Yes
Enable e-Way bill (non-IRN) module	? Yes
Enable GST module	? Yes

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In Tally ERP9, Gateway of Tally > Features(F11) > Add-On Features(F6), navigate to enable Add-Ons Features.

To activate the e-Waybill module in the loaded Tally company, set "Enable e-Waybill (non IRN) module" to Yes.

	Comp	any: Elnvoice & GST Demo
		Add-On Features
ClearTax e-Invoicing, e-Way bill an	d GST add-on	
Enable ClearTax add-on	? Yes	
Enable e-Invoice module	? Yes	
Enable e-Way bill (non-IRN) module	? Yes	
Enable GST module	? Yes	

4.2.2 Activate non-IRN E-Waybill module in voucher type

Voucher Type Alteration (In Developer Mode)		G ST Demo1	
English : Name : Delivery Note			
General		Printing	Name of Class
Select type of voucher	Delivery Note	Print voucher after saving : No	
	: Dely Note	Default jurisdiction :	
	Yes		
	Automatic	Default title to print :	
Use advanced configuration	No	Boldan the to plint	
Use effective dates for vouchers	No		
Allow zero-valued transactions	No		
Make this voucher type as 'Optional' by default	No		
Allow narration in voucher	Yes	Use for e-Way Bill (non-IRN) ? Yes Enable Multiple Bill From Addresses ? Yes	
Enable default accounting allocations	: No		

4.3 Navigation

4.3.1 View E-Waybill registers

4.3.1.1 E-Waybill register

E-Waybill register is a report with a list of non IRN E-Waybill eligible documents and option to generate -Waybill Part-A or generate E-Waybill Part-A + Part-B or update E-Waybill Part B.

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Voucher data can be previewed using the "Preview JSON", which will display section wise information like. Dispatch Details, E-Waybill Details etc. This report helps the user to re verify invoice details before generating the E-Waybill number.

User can select multiple documents and click on the Generate E-Waybill button to process and generate E-Waybill numbers for selected vouchers. If voucher has valid E-Waybill details including Transport details, then it will generate E-Waybill Part-A + Part-B else it will generate only E-Waybill Part-A.

E-Way Bill Re	egister (In Developer Mode)		GST Demo1				×	F2: Date	
E-Way Bill	Register					1-Aug	-22 to 10-Feb-23		
								F3: Company	<
Date	Particulars	IRN Status	EWB Status	Vch Type	Vch No.		Credit Amount	F4: Change Vouche	er <
						Inwards Qty	Outwards Qty		
2-Aug-22	ltem @12%	Not Generated	Not Generated	Delivery Note	1		10 nos		
2-Aug-22 (Consumer Local	Not Generated	Not Generated	GST Debit Note	GST/DN/804	11,000.00			
	Consumer Local	Not Generated	Not Generated	GST Debit Note	GST/DN/805	11,000.00			
	Unregistered Supplier1 Karnataka Consumer Local	Not Generated Not Generated	Not Generated Not Generated	GST Debit Note GST Sales	B/DN/RCM/2 GST/API/809	1,12,000.00 70,800.00		L: Save View	
	Consumer Local Consumer Local	Not Generated	Not Generated	GST Sales	GST/API/803/CONS	70,800.00		E. oure view	
31-Aug-22		Not Generated	Not Generated	PoS	2	1.18			
31-Aug-22 (Not Generated	Not Generated	PoS	5	1,120.00		E: Gen EWB Part A	A I
	Consumer Local	Not Generated	Not Generated	GST Sales	GST/API/807	25,960.00		+B	1
	Consumer Local	Not Generated	Not Generated	GST Sales	GST/API/808	22,400.00		A: Gen EWB Part A	
	Consumer Local Consumer Local	Not Generated Not Generated	Not Generated Not Generated	Gst Sales2 GST Sales	2 GST/API/811	11,200.00 15,340.00		-	11
	Consumer Local	Not Generated	Not Generated	GST Sales	GST/API/812	24.640.00		Update EWB	
	Customer Un-Registered-TN	Not Generated	Not Generated	GST Sales	GST/API/814	12,320.00		Part B	
	AKSHAY ANIL PAWAR	Not Generated	Not Generated	GST Sales	GST/API/001/vchview	100.00			
	Customer-1	Generated	Not Generated	GST Sales	GST/API/002	12,980.00			
	Customer with Multilple Addresses Customer with Multilple Addresses	Generated Generated	Not Generated Not Generated	GST Sales GST Sales	Disp-Ship-Addr2 Disp-Ship-2	12,980.00 12,980.00		E: Filter By Status	<
	Customer with Multiple Addresses	Generated	Generated	GST Sales	EWB-Addr2-3	12,980.00			
	Customer with Multiple Addresses	Generated	Generated	GST Sales	EWB-Addr-4	12,980.00		J: Export JSON	
						-2,		2: Export JSUN	`
								V: Preview JSON	<
O: Ouit	A Enter: Alter A Space: Select	A A: Add Vch A 2: Duplicate Vc	h 💧 I: Insert Vch	 D: Delete 	A X: Cancel Vch A R:	Remove Line		E12: Configure	L.
Q:Quit	Enter: Alter Space: Select	<u>A</u> : Add Vch <u>2</u> : Duplicate Vc	n ^ i:insert Vch	∧ <u>D</u> : Deletë	A Cancel Vch	Remove Line		F12: Configure	

4.3.1.2 Generated E-Waybill

Generated E-Waybill register is a report with a list of non IRN E-Waybill eligible documents and where E-Waybill status is "EWB_GENERATED" or "EWB_CANCELLATION_FAILED".

The user can update E-Waybill Part-B or cancel E-Waybill from this register.

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enerated E-	Way Bill Register (In Developer Mode)		GST Demo1				×	F2: Date
Way Bill	Register - Generated					1-Aug-	22 to 10-Feb-23	
Date	Particulars	IRN Status	EWB Status	Vch Type	Vch No.	Debit Amount Inwards Qty		F3: Company F4: Change Vouch
-Nov-22 (Customer with Multilple Addresses	Generated	Generated	GST Sales	EWB-Addr2-3	12,980.00		
Nov-22 C	Customer with Multilple Addresses	Generated	Generated	GST Sales	EWB-Addr-4	12,980.00		
								L: Save View
								-
								U: Update EWB Part B
								E: Filter By Status
								<u>J</u> :Export JSON
								¥: Preview JSON
								Y: Cancel EWB
Quit	Enter: Alter A Space: Select	A A: Add Vch	te Vch ∧ I:Insert Vch	D: Delete	X:Cancel Vch	Remove Line		F12: Configure

4.3.1.3 Pending E-Waybill

Pending E-Waybill Register is a report with a list of non IRN e-Waybill documents and where <u>E-Waybill status is "EWB GENERATION FAILED</u>" or Blank.

The user can generate E-Waybill Part-A + Part-B or E-Waybill Part-A or update E-Waybill Part-B for selected documents.

Pending E-Way	/ Bill Register (In Developer Mode)	G	ST Demo1				× F2:Da	
E-Way Bill Register - Pending 1-Aug-22 to 10-Feb				Feb-23				
							F3:Co	mpany
Date	Particulars	IRN Status	EWB Status	Vch Type	Vch No.	Debit Amount Credit		ange Voucher
						Inwards Qty Outwa	rds Qty	
2-Aug-22 Ite	em @12%	Not Generated	Not Generated	Delivery Note	1		10 nos	
	onsumer Local	Not Generated	Not Generated	GST Debit Note	GST/DN/804	11,000.00		
	onsumer Local	Not Generated	Not Generated	GST Debit Note	GST/DN/805	11,000.00		
	nregistered Supplier1 Karnataka	Not Generated	Not Generated	GST Debit Note	B/DN/RCM/2	1,12,000.00	LiSou	e View
	onsumer Local	Not Generated	Not Generated	GST Sales	GST/API/809	70,800.00	L: Save	eview
31-Aug-22 Co 31-Aug-22 Ca	onsumer Local	Not Generated Not Generated	Not Generated Not Generated	GST Sales Po S	GST/API/803/CONS	72,240.00 1.18		
31-Aug-22 Ca 31-Aug-22 Ca		Not Generated	Not Generated	PoS	2	1.120.00	E.Con	EWB Part A
	onsumer Local	Not Generated	Not Generated	GST Sales	GST/API/807	25.960.00	±- 0en	LINDIANA
	onsumer Local	Not Generated	Not Generated	GST Sales	GST/API/808	22,400.00		
	onsumer Local	Not Generated	Not Generated	Gst Sales2	2	11,200.00	A: Gen	EWB Part A
	onsumer Local	Not Generated	Not Generated	GST Sales	GST/API/811	15,340.00	LI: Lind	ate EWB
	onsumer Local	Not Generated	Not Generated	GST Sales	GST/API/812	24,640.00	Part	
	ustomer Un-Registered-TN KSHAY ANIL PAWAR	Not Generated Not Generated	Not Generated	GST Sales	GST/API/814	12,320.00 100.00	- Contraction	
1-Nov-22 AM		Generated	Not Generated Not Generated	GST Sales GST Sales	GST/API/001/vchview GST/API/002	12.980.00		
	ustomer with Multilple Addresses	Generated	Not Generated	GST Sales	Disp-Ship-Addr2	12,980.00	E- Filte	r By Status
	ustomer with Multilple Addresses	Generated	Not Generated	GST Sales	Disp-Ship-2	12,980.00	T'r nee	i by otatus
		Gonoratou	not concrated	001 00100	Diop onlp 2	12,000100		
							J:Exp	ort JSON
							V- Prov	iew JSON
							<u><u> </u></u>	New SOON
Q: Quit	A Enter: Alter A Space: Select	A: Add Vch	I: Insert Vch	A D: Delete	A X: Cancel Vch A R:	Remove Line	E12:0	onfigure
G: Guit	Space: Select	A Aud ven Z: Duplicate ven	i insert VCh	D: Delete	A Cancer VCh	Remove Line	F1Z:C	onligure

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4.3.1.4 Cancelled E-Waybill

Cancelled E-Waybill Register is a report with list of e-Waybill documents and where <u>E-Waybill status is "EWB CANCELLED"</u>

The user can re-generate E-Waybill Part-A + Part-B or E-Waybill Part-A for cancelled E-Waybill documents.

Cancelled E-Way Bill Register (In Developer N	Mode)		GST	Demo1				×	F2: Date	1.
E-Way Bill Register - Cancelled							1-Nov	-22 to 30-Nov-22		- ·
Date Particulars		IRN Stat	110	EWB Status	Vch Type	Vch N	lo Debit Amount	Credit Amount	F3: Company	•
Date Fattenars		IKN Stat	us	EWD Status	ven type	Venn	Inwards Qty		F4: Change Vou	cher
1-Nov-22 Consumer Local		Not Ger	verated	Cancelled	GST Sales	GST/22-23/0	70 12,980.00			
		100 001		cuncencu	001 54105	001/12 20/0	12,000.00			
									L:Save View	<
									E:Gen EWB Pa +B	irt A
									A: Gen EWB Pa	art A <
									J: Export JSON	¢
									¥: Preview JSO	 I
Q:Quit Alter	Space: Select	A: Add Vch	2: Duplicate Vch	I: Insert Vch	A D: Delete	 X: Cancel Vch 	∧ R:Remove Line ∧ U:	Restore Line 🔥	F12: Configure	
State Alter	A space: select	A: Add Vch	Z: Duplicate Vch	inser ven	Delete	A: Cancel Vch	Kernove Line A U:	Restore Line	r iz: Configure	·

4.3.2 Actions supported in E-Waybill registers

Registers> Actions	E-Waybill Register	Generate d E-Waybill	Pending E-Waybill	Cancelled E-Waybill
Generate EWB Part-A				
	Yes	No	Yes	Yes
Generate EWB				
Part-A + Part-B				
	Yes	No	Yes	Yes
Update EWB Part-B				
	Conditional.		Conditional.	
	Only if EWB Part A		Only if EWB Part A	
	generated	Yes	generated	No
Cancel EWB	No	Yes	No	No
Export JSON	Yes	Yes	Yes	Yes
Preview JSON	Yes	Yes	Yes	Yes

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4.3.2.1 Generate E-Waybill Part-A

- 1. It prepares E-Waybill schema payload for the selected documents from the respective register.
- 2. It sends E-Waybill schema payload to Clear to generate the E-Waybill number without validity
- In case of success scenario, E-Waybill generated vouchers will be updated with E-Waybill details i.e. E-Waybill number, E-Waybill generation date. E-Waybill status will be updated as "EWB_PART_A_GENERATED"
- 4. In case of failure, vouchers will be updated with error message(s) and E-Waybill status updated as "EWB_PART_A_GENERATION_FAILED".

E-Way Bill Re	aister								For 19-Apr-23	F2: Date	۲
-	-									F3: Company	<
Date	Particulars		IRN S	Status E	EWB Status	Vch Type	Vch No.	Debit Amount Inwards Qty	Credit Amount Outwards Qty	F4: Change Voucher	
									outhardo aty		
19-Apr-23 MEI	DICAL COLLEGE HOS	PITAL	Not (Generated I	Not Generated	Sales	TRG/2324/640	276.00			
										L:Save View	<
										E: Gen EWB Part A +B	¢
										A: Gen EWB Part A	<
										<u>U</u> :Update EWB Part B	¢
										E: Filter By Status	<
										<u>J</u> :Export JSON	¢
										⊻: Preview JSON	<
											-
Q: Quit	Enter: Alter	 Space: Select 	A A: Add Vch	A 2: Duplicate Vch	I: Insert Vch	D: Delete	X: Cancel Vch ^ R:	Remove Line 🔺		F12: Configure	<

4.3.2.2 Generate E-Waybill Part-A + Part-B

- 1. It prepares E-Waybill payload for the selected documents from the respective register.
- 2. It sends payload to Clear to generate the E-Waybill
- In case of success scenario, E-Waybill generated and vouchers updated with E-Waybill details i.e.E-Waybill number, E-Waybill date and E-Waybill validity. E-Waybill status updated as "EWB_GENERATED"
- 4. In case of failure scenario, vouchers updated with error message(s) and E-Waybill status updated as "EWB_GENERATION_FAILED"
- 5. If Part-B details i.e transportation details does not exist and Transporter id exists then it will ignore Part-B information and generate E-Waybill Part-A. E-Waybill details & status updated as above action of E-Waybill generate PART-A

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4.3.2.3 Update E-Waybill Part B

- 1. It prepares update E-Waybill Part-B by E-Waybill payload for the selected documents from the respective register
- 2. It sends payload to Clear to generate the update E-Waybill Part-B details i.e. transportation details
- 3. In case of success scenario, vouchers are updated with E-Waybill validity updated. E-Waybill status updated as "EWB_GENERATED"
- 4. In case of failure scenario, vouchers are updated with error message(s) and E-Waybill status updated as "EWB_GENERATION_FAILED"

4.3.2.4 Cancel E-Waybill

- 1. It prepares cancel E-Waybill payload for the selected documents from the respective register
- It sends payload to Clear to cancel E-Waybill and E-Waybill status updated as "EWB_CANCELLED"
- 3. In case of failure scenario, vouchers are updated with error message(s) and E-Waybill status updated as "EWB_CANCELLATION_FAILED"

4.3.3 Filter by status

User can filter the vouchers based on IRN status and E-Waybill status in a selected register

- 1. **E-Waybill Generated:** It filters vouchers by "EWB status" where the status value is "EWB_GENERATED" or "EWB_CANCELLATION_FAILED".
- 2. **E-Waybill Part-A Generated:** It filters vouchers by "EWB status" where the status value is "EWB_PART_A_GENERATED" or "EWB_UPDATE_PART_B_FAILED".
- 3. **IRN + EWB Generated:** It filters vouchers by "IRN status" where status value is "IRN_GENERATED" or "IRN_CANCELLATION_FAILED" and E-Waybill status - "EWB_GENERATED" or "EWB_CANCELLATION_FAILED"
- 4. **IRN + EWB Part A Generated:** It filters vouchers by "IRN status" where status value is "IRN_GENERATED" or "IRN_CANCELLATION_FAILED" and E-Waybill status is "EWB_PART_A_GENERATED" or "EWB_UPDATE_PART_B_FAILED"
- 5. **IRN Generated + EWB Cancelled:** It filters vouchers by "IRN status" where status value is "IRN_GENERATED" or "IRN_CANCELLATION_FAILED" and E-Waybill status is "EWB_CANCELLED"
- 6. **IRN Not Generated:** It filters vouchers by "IRN status" where status value is "IRN_GENERATION_FAILED" or Blank

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4.3.4 Export JSON

- 1. It exports selected voucher in JSON format
- 2. JSON file exported to EXPORT LOCATION path of configuration window
- 3. User can select and export multiple vouchers

4.3.5 Preview document in payload/JSON view

- 1. It prepares data in as per payload format and preview in Tally screen
- 2. It shows section wise details i.e.document details, seller details, dispatch details, item details, document summary values etc
- 3. It helps user to re verify processed data before generating E-Waybill

Image 1(a):

E-Waybill by IRN section wise preview

EWB By IRN J SON Preview (In	Developer Mode)	GST Demo1		×	1:Refresh TDLs
Irn Number	: fbff90915c376310ae87a699a3b652db8a88200e0ac25f9e8ba7	a50f15c31016			I:Reliesh TDLs
Dispatch From Deta	ils	5	Ship To Details		
Name	: Clearsharp Technologies Pvt Ltd	G	SSTIN	: 29AAQFK7626Q1Z7	
Address 1	Cmp Primary Addr1, Cmp primary addr2, Cmp primary addr3	Ĺ	egal Name	: Customer with Multilple Addresses	
Address 2 Location	Karnataka		rade Name Address 1	: Customer with Multiliple Addresses : Customer Multiline Addr1, Multiline Addr2, Multiline Addr3 Address3, ShipTo Address4	
	: 560034 : 29	L		Karnataka 560012 29	
E-Way Bill Details					
Transporter ID Transporter Name Transporter Mode Distance Transporter Doc no Transport Doc dt Vehicle Number	1 KA09A1212 R				
Q: Quit					

Image 1(b):

Non-IRN E-Waybill section wise preview

Public

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Document Details							Trans	porter D)etails				
Document Number	: TRG/2324/640							orter Id	1.1				
Document Type	:							orter Nam	e :				
Document Date Supply Type	: 19/04/2023 : Outward						l ransp Distanc	ort Mode	0				
Sub Supply Type	Outward							orter Doc					
Sub Supply Type Desc								orter Doc					
Transaction Type	Bill From - Dispatch	From					Vehicle						
							Vehicle	е Туре					
Seller Details							Buyer	Details					
GSTIN	: 29AAFCD5862R1Z	R					GSTIN		: UR	P			
Legal Name	: Clearsharp Techno						Legal N						
Trade Name	Clearsharp Techno						Trade						
Address 1	: Cmp Primary Addr1	I, Cmp primary a	addr2, Cmp				Addres	s 1					
	primary addr3												
Address 2 Location	: Karnataka						Addres Locatio						
Pin code	: 560034						Pin coo						
State code	: 29						State c						
Dispatch From Deta								To Detai	ls .				
•							GSTIN						
Name Address 1							Legal						
Address 2							Trade						
Location							Addres						
Pin code							Addres						
State code							Locatio						
							Pin coo						
							State c	ode					
Item Details													
Product	Hsn	Qty Unit	Assessable	Cgst	Cgst	Sgst	Sgst	lgst	lgst	Cess	Cess	Cess	Other
Name	Code		Amount	Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount	NonAdvAmt	Charge
M6	28044010	4.80 CBM	246.00	6	14.76	6	14.76	0	0.00	0	0.00	0.00	0.00
													10 🔻
Q:Quit													

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5. GST module

5.1 Business overview

Clear GST module supports the preparation of Sales and Purchase register data from Tally and transforms it to Clear format.

The process begins with the generation of GST purchase, sales invoices and other relevant documents such as credit and debit notes, payment and receipt documents. These documents are then processed and validated to ensure they are in compliance with GST regulations.

Once the documents are processed and validated, they are uploaded to Clear GST using APIs. These APIs provide a secure and efficient way to transmit data betweenTally and Clear. This eliminates the need for manual data entry and reduces the chances of errors.

Once the documents are uploaded to the Clear, they are available for review and reconciliation on the cloud portal. After verifying, the GST returns can be filed and the taxes paid.

5.1.1. Sales register upload

In this, documents picked from Sales, Debit Note, Credit Note, Journal, Receipt and Payment type vouchers and transformed in json format as per the Clear GST APIs.

Sales Register data can be viewed in the "Document Overview" report for verification before uploading the data to Clear GST.

After review, the sales data is uploaded to Clear GST using the APIs. Response from the API will be updated in Tally voucher. Error logs will be stored in the respected voucher for further processing and review.

Once all the required sales data is pushed, data can be viewed on the GST product. Data will be classified into B2B invoices, B2CL invoices, B2CS invoices, Export invoices (EXP), SEZ invoices, Credit / Debit note registered (CDNR), Credit /Debit note unregistered (CDNUR), Nil Rated (NIL_RATED).

Both invoice level data and summary level data (HSN summary, Document series summary etc.) will be created as soon as the upload is completed.

These details will be used for GSTR1 & GSTR3B returns preparation. This action needs to be taken from product and not from Tally as the scope of GST integration is to push the Sales data to Clear GST product.

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5.1.2 Purchase register upload

In this, documents picked from purchase, debit note, credit note, journal, receipt and Payment type vouchers and prepares payload in the json format as per the Clear GST APIs.

Purchase register data can be viewed in the "Document Overview" report for verification before uploading the data to the Clear GST.

After review, the purchase data is uploaded to Clear GST using APIs. Response from the API will be updated in Tally voucher. Error logs will be stored in the respected voucher for further processing and review.

Once all the required purchase data is uploaded, data can be viewed on the GST product. Data will be classified into B2B invoices, B2B-UnRegistered (B2BUR), Bill of Supply (BOS), Credit / Debit Notes (CDN), Credit Note-Unregistered (CNUR), Debit Note-UnRegistered (DNUR), IMPORT-Goods (IMPG), IMPORT-Goods from SEZ (IMPG_SEZ), IMPORT-Service (IMPS), NIL RATED (NIL_RATED)

ITC claim type and ITC values are calculated or processed and the same details will be reflected in the GST product. These details will be used for GSTR-3B returns preparation and reconciliation with GSTR 2A or GSTR 2B.

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5.2 Configuration

5.2.1 Activate GST module

In Tally Prime, Gateway of Tally > Help (F1) > TDLs & Add-Ons > Add-On Features (F6), navigate to enable Add-Ons Features.

Set "Enable GST module" to Yes to activate the GST module in the loaded Tally company.

nd CET add a
nd GST add-o
? Yes
? Yes
? Yes
? Yes
9

In Tally ERP9, Gateway of Tally > Features(F11) > Add-On Features(F6), navigate to enable Add-Ons Features.

Set "Enable GST module" to Yes to activate the GST module in the loaded Tally company.

		Add-On Features
ClearTax e-Invoicing, e-Way bill an	d GST add-on	
Enable ClearTax add-on	? Yes	
Enable e-Invoice module	? Yes	
Enable e-Way bill (non-IRN) module	? Yes	
Enable GST module	? Yes	

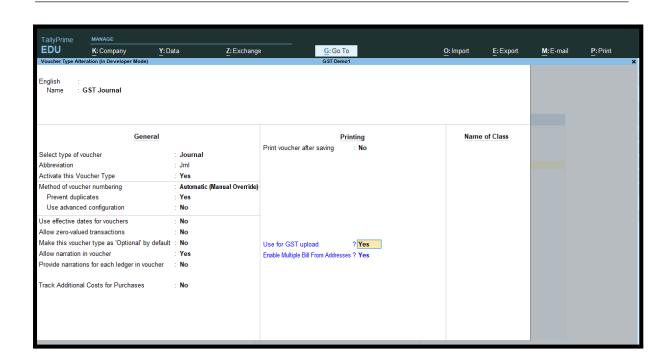
5.2.2 Activate other GST voucher types

By default. Sales, Debit Note, Credit Note voucher types are included in Clear GST Sales registers and Purchases, Debit Note, Credit Note voucher types are included in Clear GST Purchase registers.

If any Journal, Payment & Receipts voucher type transactions are applicable for GST returns

then configure "Use for GST upload" - Yes, as shown below

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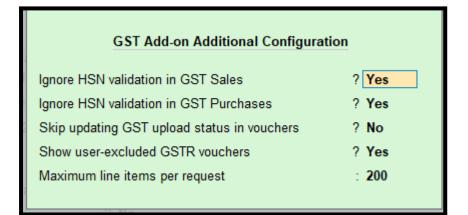


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5.2.3 GST advanced configuration

- 1. Below are the set of advanced configuration options to set Tally company wise. By default all values are set to "No" at the time of installation.
- 2. If there is no valid HSN related data in masters or voucher then the user can set "Ignore HSN validation in GST sales" as Yes. In the same way the user can set "Ignore HSN validation in GST purchase" as Yes.
- 3. By default once documents uploaded to Clear then each document status i.e.success or failure with error message updated in respective vouchers. If the user doesn't want to update the status then set "Skip updating GST upload status in vouchers" as Yes.
- 4. If "Skip updating GST upload status in vouchers" as Yes. then it shows an error report in Tally and will get an option to export to excel with error messages.
- 5. "Show user-excluded GSTR voucher" is to show in Clear GST Registers, even the vouchers excluded by the user in GSTR-1 or GSTR-2 or GSTR-3B Tally reports.

Menu: Gateway of Tally > Cleartax > Configuration > Advanced (F12)



5.3 Navigation

After installing and configuring the add-on, navigate to Gateway of Tally > Cleartax.

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EDU K: Company Y: Data Z: Exchange G: Go To Q: Import E: Export M: E-mail P: P: Geteway of Taily CURRENT PERIOD CURRENT DATE Thursday, 1-Sep-2022 Import Gateway of Taily NAME OF COMPANY DATE OF LAST ENTRY Gateway of Taily Import Import Import GST Demo-1 1-Sep-22 MASTERS Create Alter Alter CHart of Accounts
CURRENT PERIOD CURRENT DATE 1.Apr.22 to 31-Mar-23 Thursday, 1-Sep-2022 NAME OF COMPANY DATE OF LAST ENTRY GST Demo-1 1-Sep-22 MASTERS Create Alter
I -Apr-22 to 31-Mar-23 Thursday, 1-Sep-2022 NAME OF COMPANY DATE OF LAST ENTRY GST Demo-1 1-Sep-22 MASTERS Create Alter
NAME OF COMPANY DATE OF LAST ENTRY Gateway of Tally GST Demo-1 1.Sep-22 MASTERS Create Alter Create Alter
GST Demo-1 1-Sep-22 MASTERS Create Alter
· MASTERS Create Alter
TRANSACTIONS Vouchers Day Book UTILITIES BaNking REPORTS Balance Sheet Profit & Loss A/c Stock Summary Ratio Analysis Display More Reports CLear fax Quit

Navigate to GST Returns.

TallyPrime EDU	MANAGE								
	K: Company	Y: Data	Z: Exchange	<u><u>G</u>:0</u>	Go To	O: Import	E: Export	M:E-mail	P:Print
Gateway of Tally									×
CURRENT PER			CLIPP	ENT DATE					
1-Apr-22 to 3			Thursday, 1-						
NAME OF COM	PANY		DATE OF L	AST ENTRY					
GST Demo-	1			1-Sep-22		Gateway of T ClearTax	Tally		
						Clearrax			
						E-Invoice			
						E-Way Bill			
						•			
						GST Returns	S		
						B2C QR Cor	de		
						Help and Su	ipport		
						Updates and	d Downloads		
						Reports			
						Configuration	n		
						About			
						Qult			

Locate the below two registers:

45

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- 1. GST Sales Register
- 2. GST Purchase Register

TallyPrime	MANAGE								
GOLD	K: Company	Y: Data	Z: Exchange	G	Go To	O: Import	E: Export	<u>M</u> : E-mail	P: Print
Gateway of Tally									×
CURRENT PER				ENT DATE					
1-Apr-22 to 3	1-Mar-23		Saturday, 1-	Oct-2022					
NAME OF COM	PANY		DATE OF L	AST ENTRY					
GST Demo1				1-Oct-22					
						Gateway of T ClearTax	ally		
						GST Returns	5		
						GST Sales F	Panistar		
						GST Purcha			
							5		
						Quit			

5.3.1 GST sales register

From Gateway of Tally > Cleartax > GST Returns, navigate to GST Sales Register.

5.3.1.1 View GST sales register

Step 1: Select GSTIN and document date range.

The user will get an option to select GSTIN and GST returns period. If the user's Tally is configured with multi GSTIN, then the user can select specific GSTIN or All GSTINs to generate the sales register.

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llyPrime	MANAGE									- 0	
DU	K: Company	Y: Data	Z: Exchange		G: Go To	O: Import	E: Export	M: E-mail	P:Print	F1: Help	
es Register					G ST Demo-1		Liet	Of GSTINs		×	
					GSTR1 Particulars	-	GST	N	State Name		
				GSTIN	All GSTINs		 ΔII 	GSTINs			
				From Date	1-9-2022		07A/	AFCD5862R1ZX	Delhi		
				To Date	30-9-2022		29A4	AFCD5862R1ZR	Kamataka		
				1.	Sep-22						
							allv				
							-				
							se Regi				

Step 2: View the sales register with sales and sales return vouchers.

EDU	K: Company	Y: Data	Z: Exchange	G: Go To	O: Imp	oort <u>E</u> :Export	M:E-mail	P: Print	F1:Help
ales Register				G ST Demo-1				×	F2: Date
ales Registe	r						1-Ju	ul-22 to 31-Jul-22	
									F3: Company
Date	Particulars		GST Transaction	GST Upload	Vch Type	Vch No.		Credit Amount	F4: Change Vouc
			Type	Status			Inwards Qty	Outwards Qty	14. Onlange Voue
			<u> </u>		007.0.1	07007/01/700	40.000.00		
	ort Customer rstate Customer		Sales Sales	Uploaded Uploaded	GST Sales GST Sales	CTGST/SL/709 CTGST/SL/710	10,000.00 10.000.00		
	assy/UN Body Customer	omorf	Sales	Uploaded	GST Sales	CTGST/SL/710 CTGST/SL/711	10,000.00		1.0.15
1-Jul-22 Cus		omeri	Sales	Uploaded	GST Sales	CTGST/SL/712	10,000.00		L:Save View
1-Jul-22 Cus			Sales	Uploaded	GST Sales	CTGST/SL/713	10,000.00		
	sumer Local		Sales	Uploaded	GST Sales	CTGST/SL/714	10,000.00		
	Customer-1		Sales	Uploaded	GST Sales	CTGST/SL/715	10,000.00		U: Upload Data
	ort Customer		Sales	Uploaded	GST Sales	CTGST/SL/716	10,000.00		J: Export JSON
	rstate Customer		Sales	Uploaded	GST Sales	CTGST/SL/717	10,000.00		2. Export JSON
	assy/UN Body Custo	omer1	Sales	Uploaded	GST Sales	CTGST/SL/718	10,000.00		F: Filter By Statu
1-Jul-22 Cus			Sales	Uploaded	GST Sales	CTGST/SL/719	10.000.00		
1-Jul-22 Cus	tomer-1		Sales	Uploaded	GST Sales	CTGST/SL/720	10,000.00		
1-Jul-22 Con	sumer Local		Sales	Uploaded	GST Sales	CTGST/SL/721	10,000.00		
1-Jul-22 Cus	tomer-1		Sales	Uploaded	GST Sales	CTGST/SL/722	10,000.00		
1-Jul-22 SEZ	Customer-1		Sales	Uploaded	GST Sales	CTGST/SL/723	10,000.00		
1-Jul-22 Sale			Sales	Uploaded	GST Receipt	GST/R/705		10,000.00	
1-Jul-22 Sale			Sales	Uploaded	GST Receipt	GST/R/706		20,000.00	
1-Jul-22 Sale			Sales	Uploaded	GST Receipt	GST/R/707		30,000.00	
1-Jul-22 Sale			Sales	Uploaded	GST Receipt	GST/R/708		10,000.00	
1-Jul-22 Sale			Sales	Uploaded	GST Receipt	GST/R/709		10,000.00	
1-Jul-22 Sale			Sales	Failed	GST Receipt	GST/R/710		10,000.00	
	tomer RegType-Unk	nown	Sales	Failed	GST Sales	CTGST/SL/727	10,000.00		
	tomer-2 Karntaka		Sales	Uploaded	GST Sales	CTGST/SL/728	1,18,000.00		
	tomer-2 Karntaka		Sales	Uploaded	GST Sales	CTGST/SL/729	18,000.00		
1-Jul-22 Sale			Sales	Uploaded	GST Receipt	GST/R/712		10,000.00	
1-Jul-22 Sale 1-Jul-22 Sale			Sales	Uploaded	GST Receipt GST Receipt	GST/R/713 GST/R/714		20,000.00 20.000.00	
1-Jul-22 Sale 1-Jul-22 Sale			Sales	Uploaded Uploaded	GST Receipt	GST/R/714 GST/R/715		20,000.00	
1-Jul-22 Sal			Sales	Not Uploaded	GST Receipt	GST/R/715 GST/R/716		1,000.00	
1-Jul-22 Sale 1-Jul-22 Sale			Sales	Not Uploaded	GST Receipt	GST/R/716 GST/R/717		1,000.00	
1-Jul-22 Sale			Sales	Not Uploaded	G\$T Receipt	GST/R/718		1.000.00	
1-Jul-22 Sal			Sales	Not Uploaded	GST Receipt	GST/R/719		20.000.00	
June 22 June	5 01 00003		50163	Not oploaded	o o i necelpi	00110113		20,000.00	

In this view, the user will be able to:

Select single, multiple or all documents.

To select a single document, press space key.

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To select multiple documents, move up or down and keep pressing the space key.

To select all documents, press Ctrl + Space key together.

- Upload sales data to Clear GST.
- Filter documents by status uploaded, failed, not uploaded, all.
- View "Document Overview" which is a detailed line item view of GST applicable documents where GST is applicable

5.3.1.2 Upload GST sales register to Clear

To upload data to Clear:

- 1. Select one or more documents.
- 2. On the right hand side, click on the "Upload Data" button or press Ctrl + U.

The add-on will prepare the documents in Clear format and upload them to Clear in batches.

The upload progress will be visible as shown below:

OLD K: Company Y: Data	Z: Exchange		Go To	<u>O</u> : In	nport <u>E</u> : Export	M: E-mail	P: Print	F1: Help
iles Register		GS	T Demo1				× 1-22 to 31-Oct-22	F2: Date
								F3: Company
								F4: Change Vouch
								L:Save View
								E: Filter By Statu:
								Err nor by oraco
								U: Upload Data
								J: Export JSON
lun-22 Customer-1	Sales		Uploaded	GST Sales	CTGST/SL/611 ST/SL/730			
Jul-22 Customer-1 Jul-22 Customer-1		Unloadir	ng GST data		ST/SL/730 (SL/724/T1			Document
-Jul-22 Customer-1			ogress		SL/703/T1			Overview
Jul-22 Customer-1			Bressin		SL/705/T1			
Jul-22 Customer-1					'SL/726/T3 ST/SL/709			
Jul-22 Export Customer Jul-22 Export Customer	_				ST/SL/716			
Jul-22 Sale of Goods	Proces	sing 26 of 55	5 (Vch. No. : GST/R/71	2)	GST/R/705			
Jul-22 Sale of Goods					GST/R/706			
Jul-22 Sale of Goods					BST/R/707			
Jul-22 Sale of Goods Jul-22 Customer-2 Karntaka					GST/R/709 ST/SL/728			
Jul-22 Customer-2 Karntaka					ST/SL/729			
Jul-22 Sale of Goods					GST/R/712			
Jul-22 Sale of Goods					GST/R/713			
Jul-22 Sale of Goods Jul-22 Sale of Goods					GST/R/714 GST/R/715			
Jul-22 Sale of Goods					GST/R/716			
Jul-22 Sale of Goods			500/		GST/R/717			
Jul-22 Sale of Goods	0%		50%	100%	GST/R/718			
								F12: Configure

Once all the selected documents are uploaded, the summary of the uploaded documents will be shown in a message box as below.

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Sales Register	G	ST Demo1				
ales Register					1-Jur	-22 to 31-Oct-2
Date Particulars	GST Transaction	GST Upload	Vch Type	Vch No.	Debit Amount	Credit Amour
	Туре	Status			Inwards Qty	Outwards Q
I-Jun-22 Customer-1	Sales	Uploaded	GST Sales	CTGST/SL/601	1,93,288.88	
I-Jun-22 Customer-1	Sales	Uploaded	GST Sales	CTGST/SL/602	1.96,444,46	
1-Jun-22 Customer-1	Sales	Uploaded	GST Sales	CTGST/SL/603	1.93.288.88	
1-Jun-22 Customer-1	Sales	Uploaded	GST Sales	CTGST/SL/604	1,96,444.46	
Jun-22 Customer-1	Sales	Uploaded	GST Sales	CTGST/SL/605	48,600,00	
1-Jun-22 Customer-1	Sales	Uploaded	GST Sales	CTGST/SL/606	29,500.00	
1-Jun-22 Customer-1	Sales	Uploaded	GST Sales	CTGST/SL/607	35,400.00	
1-Jun-22 Customer-1	Sales	Uploaded	GST Sales	CTGST/SL/608	35,850.00	
1-Jun-22 Customer-1	Sales	Uploaded	GST Sales	CTGST/SL/609	69,500.00	
1-Jun-22 Customer-1	Sales	Uploaded	GST Sales	CTGST/SL/610	35,400.00	
1-Jun-22 Customer-1	Sales Returns	Uploaded	GST Credit Note	CTGST/CN/604/G1	,	11,800.
2-Jun-22 Customer-1	Sales	Uploaded	GST Sales	CTGST/SL/611	36.000.00	,
1-Jul-22 Customer-1	Sales	Uploaded	GST Sales	CTGST/SL/730	3,540.00	
2-Jul-22 Customer-1	Sales	Uploaded	GST Sales	CTGST/SL/724/T1	10.000.00	
2-Jul-22 Customer-1	Sales	Uploaded	GST Sales	CTGST/SL/703/T1	17,700.00	
2-Jul-22 Customer-1	Sales	Uploaded	GST Sales	CTGST/SL/705/T1	46,300.00	
2-Jul-22 Customer-1	Sales	Uploaded	GST Sales	CTGST/SL/726/T3	17,700.00	
31-Jul-22 Export Customer	Sales	Uploaded	GST Sales	CTGST/SL/709	10,000.00	
31-Jul-22 Export Customer	Sales	Uploaded	GST Sales	CTGST/SL/716	10,000,00	
31-Jul-22 Sale of Goods	Sales	Uploaded	GST Receipt	GST/R/705	Informati	on
31-Jul-22 Sale of Goods	Sales	Uploaded	GST Receipt	GST/R/706		
31-Jul-22 Sale of Goods	Sales	Uploaded	GST Receipt	GST/R/707		
31-Jul-22 Sale of Goods	Sales	Uploaded	GST Receipt	GST/R/709		
31-Jul-22 Customer-2 Karntaka	Sales	Uploaded	GST Sales	CTGST/SI /728	Total Selected Vo	uchers : 55
31-Jul-22 Customer-2 Karntaka	Sales	Uploaded	GST Sales	CTGST/SL/729		
31-Jul-22 Sale of Goods	Sales	Uploaded	GST Receipt	GST/R/712	Uploaded Vouc	hers : 50
31-Jul-22 Sale of Goods	Sales	Uploaded	GST Receipt	GST/R/713		
31-Jul-22 Sale of Goods	Sales	Uploaded	GST Receipt	GST/R/714	Upload failed Vo	uchers : 5
31-Jul-22 Sale of Goods	Sales	Uploaded	GST Receipt	GST/R/715		
31-Jul-22 Sale of Goods	Sales	Uploaded	GST Receipt	GST/R/716		
31-Jul-22 Sale of Goods	Sales	Uploaded	GST Receipt	GST/R/717		
31-Jul-22 Sale of Goods	Sales	Uploaded	GST Receipt	GST/R/718		
7100122 3010 01 00003	Sales	oproductu	a a necelpi	001/10/10	Press any key to	continue

In the meanwhile, the response from Clear (with error, if any) will be updated in respective Tally vouchers.

5.3.1.3 Filter register by status

To filter the register by status, in the register, on the right hand side, click on the "Filter By Status" button.

TallyPrime	MANAGE							
GOLD	K: Company	Y: Data	Z: Exchange	<u>G</u> : Go To		Import <u>E</u> : Export	<u>M</u> : E-mail	P: Print
Select Item				G ST Demo1				×
Sales Register				Select Status				1-22 to 31-Oct-22
Date				Uploaded	Vch Type			Credit Amount
			Fi	Iter By Status				Outwards Qty
1-Jun-22 Custo			AI	I	GST Sales			
1-Jun-22 Custo			Fa	iled	GST Sales			
1-Jun-22 Custo			S No	ot Uploaded	GST Sales			
1-Jun-22 Custo			U	bloaded	GST Sales			
1-Jun-22 Custo			5		GST Sales			
1-Jun-22 Custo					GST Credit Note			
2-Jun-22 Custo								
1-Jul-22 Custo								
2-Jul-22 Custo								
2-Jul-22 Custo								
2-Jul-22 Custo								
2-Jul-22 Custo								
31-Jul-22 Expo								

5.3.1.4 Export JSON

To export the documents in JSON format used for uploading documents to Clear, click on the "Export JSON" button.

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1	Ξſ		^
2	물	"userInputArgs": {	
3	Т	"templateId": "618a5623836651c01c1498ad"	
4	-),	
5	É.	"jsonRecords": [
6	官		
7	T	"documentDirection": "sales".	
8		"documentIve": "Debit Note",	
ġ.		"documents per : "2022-08-01",	
10		"documentNumber": "GST/DN/801/Reg",	
11		"erSource": "Tallv".	
12		"externalId": "88a01372-093d-4239-90ac-c8fc2f984959-00000098".	
13		"externalineitemid": "I",	
14		"voucheTypeName": "GST Debit Note",	
15		"voucherNumper": "GST/DN/801/Red",	
16		"voucherDate": "2022-08-01".	
17		"isBillofSupply": false,	
18		"isReverseCharge": [alse.	
19		"isDocumentCancelled": false,	
20		"customerName": "Customer-1",	
21		"customerAddress": "cl Address1,cl Address345",	
22		"customerState": "Karnataka",	
23		"customerGstin": "29AADCS0472N12Y",	
24		"customerBillingPinCode": "560084",	
25		"placeOfSupply": "Karnataka",	
26		"supplierName": "Clearsharp Technologies Pvt Ltd",	
27		"supplierGstin": "29AAFCD5862R12R",	
28		"itemDescription": "Item1 @10%",	
29		"itemCategory": "GOODS",	
30		"hsnSacCode": "11071000",	
31		"itemQuantity": 20,	
32		"itemUnitCode": "NOS",	
33		"itemUnitPrice": 1000,	
34		"itemDiscount": 0,	
35		"itemTaxableAmount": 20000,	
36		"cgstRate": 9,	
37		"cgstAmount": 1800,	
38		"sgstRate": 9,	~

5.3.1.5 View document overview

To view the documents in tabular format at a document line item level, click on the "Document Overview" button.

EDU	K: Company	Y: Data	Z: Exchange	G: Go To		O: Import	E	Export	M·F	E-mail	P: Print
	view (In Developer Mode)		Encircularingo	GST Demo		<u>o</u> milport	=	скрон	<u> </u>		<u> </u>
documentDirectic	n documentType	documentDate	documentNumber	voucherTypeName	voucherNumber	voucherDate	isThis-	flagRe-	isDoc-	reasonFo	orlssuing-
		Goodinembate	aboanonintanipor	rodener (pertaine			BillofS- upply	verse-		Cdn	Jibballig
											46 ►
sales	Invoice	2022-08-01	GST/INV/801/BoS	GST Sales	GST/INV/801/BoS	2022-08-01	Yes	No	No		
sales	Invoice	2022-08-01	GST/API/809	GST Sales	GST/API/809	2022-08-01	No	No	No		
sales	Invoice	2022-08-01	GST/API/809	GST Sales	GST/API/809	2022-08-01	No	No	No		
sales	Debit Note	2022-08-01	GST/DN/801/Reg	GST Debit Note	GST/DN/801/Reg	2022-08-01	No	No	No		
sales	Debit Note	2022-08-01	GST/DN/802/BoS	GST Debit Note	GST/DN/802/BoS	2022-08-01	Yes	No	No		
sales	Invoice	2022-08-01	GST/API/802/Reg	GST Sales	GST/API/802/Reg	2022-08-01	No	No	No		
sales	Invoice	2022-08-01	GST/R/001	GST Receipt	GST/R/001	2022-08-01	No	No	No		
sales	Invoice	2022-08-01	GST/JRNL/801/Reg		GST/JRNL/801/Reg	2022-08-01	No	No	No		
sales	Invoice	2022-08-01	GST/JRNL/802/Error		GST/JRNL/802/Error		No	No	No		
sales	Invoice	2022-08-01	GST//803/Error	GST Sales	GST//803/Error	2022-08-01	No	No	No		
sales	Invoice	2022-08-01	GST/API/803/CONS	GST Sales	GST/API/803/CONS	2022-08-01	No	No	No		
sales	Invoice	2022-08-01	GST/API/803/CONS	GST Sales	GST/API/803/CONS	2022-08-01	No	No	No		
sales	Invoice	2022-08-01	GST/API/803/CONS	GST Sales	GST/API/803/CONS	2022-08-01	No	No	No		
sales	Invoice	2022-08-01	GST/API/803/CONS	GST Sales	GST/API/803/CONS	2022-08-01	No	No	No		
sales	Invoice	2022-08-01	GST/API/805	GST Sales	GST/API/805	2022-08-01	No	No	No		
sales	Debit Note	2022-08-01	GST/DN/803/Reg	GST Debit Note	GST/DN/803/Reg	2022-08-01	No	No	No		
sales	Credit Note	2022-08-01	B/CN/RtrnGST1	GST Credit Note	B/CN/RtrnGST1	2022-08-01	No	No	No		
sales	Invoice	2022-08-02	GSTAppr/806-1	GST Sales	GSTAppr/806-1	2022-08-02	No	No	No		
sales	Invoice	2022-08-02	GSTAppr/806-1	GST Sales	GSTAppr/806-1	2022-08-02	No	No	No		
sales	Invoice	2022-08-02	GSTAppr/806-2	GST Sales	GSTAppr/806-2	2022-08-02	No	No	No		
sales	Invoice	2022-08-02	GSTAppr/806-2	GST Sales	GSTAppr/806-2	2022-08-02	No	No	No		
sales	Invoice	2022-08-02	1	Gst Sales2	1	2022-08-02	No	No	No		
sales	Invoice	2022-08-02	1	PoS	1	2022-08-02	No	No	No		
sales	Invoice	2022-08-02	2	PoS	2	2022-08-02	No	No	No		

5.3.2 GST purchase register

From Gateway of Tally > Cleartax > GST Returns, navigate to GST Purchase Register.

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5.3.2.1 View GST purchase register

Step 1: Select GSTIN and document date range.

The user will get an option to select GSTIN and GST returns period. If a user's Tally is configured with multi GSTIN then the user can select specific GSTIN or All GSTINs to generate a purchase register.

TallyPrime	MANAGE									٥	
EDU	K: Company	Y: Data	Z: Exchange	<u>G</u> : Go To	O: Import	E: Export	M:E-mail	P: Print	F1:Help		
Sales Register (In	Developer Mode)			GST Demo1					×		
				GSTR2 Particulars							
CURRENT PER				GSTIN : 29AAFCD5862R1ZR							
1-Apr-22 to 3			V V I	From Date : 1-8-2022							
NAME OF COM				To Date : 31-8-2022							
GST Demo				2-Nov-22							
00100000											

Step 2: View the purchase register with purchase and purchase return vouchers.

rchase Register Date Particulars Aug-22 Surplier1 Aug-22 Unregistered Supplier1 Karnataka Aug-22 Unregistered Supplier1 Karnataka Aug-22 Unregistered Supplier2 Karnataka Aug-22 Composition Dealer1 Aug-22 Composition Dealer2 Aug-22 Supplier1	GST Transaction Type Purchases Purchases Purchases Purchases Purchases Purchases Purchases	Vch Type GST Purchase GST Journal GST Purchase GST Purchase GST Purchase GST Purchase	Vch No. GST//PU/801/Reg GST//RNL/803 B/PU/URD-1 B/PU/URD-2 B/PU/Comp1 B/PU/Comp2 B/PU/Comp2		Credit Amount Outwards Qty 23,600.00 22,000.00 25,000.00	F2: Date F3: Company F4: Change Vouche F8: Columnar
Aug-22 Supplier1 Aug-22 Purchase Account Aug-22 Unregistered Supplier/ Karnataka Aug-22 Composition Dealer1 Aug-22 Composition Dealer1 Aug-22 Composition Dealer2	Type Purchases Purchases Purchases Purchases Purchases Purchases Purchases	GST Purchase GST Journal GST Purchase GST Purchase GST Purchase GST Purchase GST Purchase	GST//PU/801/Reg GST//RNL/803 B/PU/URD-1 B/PU/URD-2 B/PU/Comp1 B/PU/Comp2	Inwards Qty	Credit Amount Outwards Qty 23,600.00 22,000.00 25,000.00	F4: Change Vouche
Aug-22 Supplier1 Aug-22 Purchase Account Aug-22 Unregistered Supplier/ Karnataka Aug-22 Composition Dealer1 Aug-22 Composition Dealer1 Aug-22 Composition Dealer2	Type Purchases Purchases Purchases Purchases Purchases Purchases Purchases	GST Purchase GST Journal GST Purchase GST Purchase GST Purchase GST Purchase GST Purchase	GST//PU/801/Reg GST//RNL/803 B/PU/URD-1 B/PU/URD-2 B/PU/Comp1 B/PU/Comp2	Inwards Qty	Outwards Qty 23,600.00 22,000.00 25,000.00	
Sug-22 Purchase Account Sug-22 Unregistered Suppliert Karnataka Sug-22 Unregistered Suppliert Karnataka Sug-22 Composition Dealert Sug-22 Composition Dealer2	Purchases Purchases Purchases Purchases Purchases Purchases Purchases Purchases	GST Journal GST Purchase GST Purchase GST Purchase GST Purchase GST Purchase	GST/JRNL/803 B/PU/URD-1 B/PU/URD-2 B/PU/Comp1 B/PU/Comp2		23,600.00 22,000.00 25,000.00	
Sug-22 Purchase Account Sug-22 Unregistered Suppliert Karnataka Sug-22 Unregistered Suppliert Karnataka Sug-22 Composition Dealert Sug-22 Composition Dealer2	Purchases Purchases Purchases Purchases Purchases Purchases Purchases	GST Journal GST Purchase GST Purchase GST Purchase GST Purchase GST Purchase	GST/JRNL/803 B/PU/URD-1 B/PU/URD-2 B/PU/Comp1 B/PU/Comp2	20,000.00	22,000.00 25,000.00	F8: Columnar
Sug-22 Purchase Account Sug-22 Unregistered Suppliert Karnataka Sug-22 Unregistered Suppliert Karnataka Sug-22 Composition Dealert Sug-22 Composition Dealer2	Purchases Purchases Purchases Purchases Purchases Purchases Purchases	GST Journal GST Purchase GST Purchase GST Purchase GST Purchase GST Purchase	GST/JRNL/803 B/PU/URD-1 B/PU/URD-2 B/PU/Comp1 B/PU/Comp2	20,000.00	22,000.00 25,000.00	F8: Columnar
Aug-22 Unregistered Supplier1 Karnataka Aug-22 Unregistered Supplier2 Karnataka Aug-22 Composition Dealer1 Aug-22 Composition Dealer2	Purchases Purchases Purchases Purchases Purchases Purchases	GST Purchase GST Purchase GST Purchase GST Purchase GST Purchase	B/PU/URD-1 B/PU/URD-2 B/PU/Comp1 B/PU/Comp2	20,000.00	25,000.00	Po. Columnar
Aug-22 Unregistered Supplier2 Karnataka Aug-22 Composition Dealer1 Aug-22 Composition Dealer2	Purchases Purchases Purchases Purchases Purchases	GST Purchase GST Purchase GST Purchase GST Purchase	B/PU/URD-2 B/PU/Comp1 B/PU/Comp2		25,000.00	
Aug-22 Composition Dealer1 Aug-22 Composition Dealer2	Purchases Purchases Purchases Purchases	GST Purchase GST Purchase GST Purchase	B/PU/Comp1 B/PU/Comp2			
Aug-22 Composition Dealer2	Purchases Purchases Purchases	GST Purchase GST Purchase	B/PU/Comp2			
	Purchases Purchases	GST Purchase			30,000.00	L:Save View
Aug-22 Supplier1	Purchases				25,000.00	
					23,600.00	
Aug-22 Composition Dealer1		GST Purchase	B/PU/Comp3		30,000.00	E: Filter By Status
Aug-22 Composition Dealer2	Purchases	GST Purchase	B/PU/Comp4		25,000.00	
Aug-22 Composition Dealer1	Purchases	GST Purchase	B/PU/Comp5		40,000.00	
Aug-22 Composition Dealer2	Purchases	GST Purchase	B/PU/Comp8		25,000.00	U: Upload Data
Aug-22 Composition Dealer1	Purchases	GST Purchase	B/PU/Comp7 GST/PU/802/Error		40,000.00	
Aug-22 Supplier1	Purchases	GST Purchase			3,78,160.00 1.13,280.00	J: Export JSON
Aug-22 Supplier1	Purchases	GST Purchase	PU/804/INELGITC5 PU/804/INELGITC1			
Aug-22 Unregistered Supplier		GST Purchase				Document
Aug-22 Supplier USA	Purchases	GST Purchase	PU/804/INELGITC2		1,18,000.00	Overview
Aug-22 SEZ Supplier	Purchases Purchases	GST Purchase GST Purchase	PU/804/INELGITC3 PU/804/INELGITC4		25,960.00 29,500.00	
Aug-22 Supplier Telangana Aug-22 Supplier1	Purchases	Purchase	PU/804/INELGITC4		29,500.00	
Aug-22 Supplier1	Purchases	GST Purchase	GST/PU/803		14,160.00	
Aug-22 Supplieri Aug-22 Unregistered Supplieri Karnataka	Purchases	GST Purchase GST Purchase	GST/PU/803		14,160.00	
Aug-22 Onregistered Supplieri Karnataka Aug-22 Consumer Local	Purchases Purchase Returns	GST Purchase GST Debit Note	GST/DN/804	11.000.00	14,160.00	
Aug-22 Supplier1	Purchases	GST Dealt note GST Purchase	GST/PU/805	11,000.00	37,240.00	
Aug-22 Supplier		GST Pulchase GST Debit Note	GST/DN/805	11,000.00	51,240.00	
Aug-22 Supplier USA	Purchases	GST Purchase	GST/PU/806	11,000.00	5,78,000.00	
Aug-22 Supplier USA	Purchases	GST Purchase	B/Imp/S001		4.84.000.00	
Aug-22 Supplier USA	Purchases	GST Purchase	B/Imp/GnS/2		6,16,160.00	
Aug-22 Supplier USA	Purchase Returns	GST Pulchase GST Debit Note	B/Imp/DN/G1	1.32.160.00	0,10,100.00	
Aug-22 Supplier OSA	Purchases	GST Purchase	B/IS/RCM/1	1,52,100.00	2.00.000.00	
Aug-22 Unregistered Supplier Karnataka		GST Debit Note	B/DN/RCM/2	1,12,000.00	2,00,000.00	
Aug-22 Supplier1	Purchases	GST Credit Note	B/CN/Purc/001	1,12,000.00	9,450.00	
Aug-22 Supplier1	Purchase Returns		B/DN/PRtm/001	14,160.00	3,430.00	
ag te outpriori	. archase Returns	Gost Board Hote	Elent Renivoor	14,100.00	3 🔻	

In this view, the user will be able to:

Select single, multiple or all documents.

To select a single document, press space key.

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To select multiple documents, move up or down and keep pressing the space key.

To select all documents, press Ctrl + Space key together

- Upload purchase data to Clear GST.
- Filter documents by status uploaded, failed, not uploaded, all.
- View "Document Overview" which is a detailed line item wise view of documents where GST is applicable.

5.3.2.2 Upload GST purchase register to Clear

To upload data to Clear:

- 1. Select one or more documents.
- 2. On the right hand side, click on the "Upload Data" button or press Ctrl + U.

The add-on will prepare the documents in Clear format and upload them to Clear in batches.

The upload progress will be visible as shown below:

TallyPrime	MANAGE									
EDU	K:Company	Y:Data	Z: Exchange		Go To	<u>O</u> :I	mport <u>E</u> :Export	M:E-mail	P:Print	F1: Help
irchase Register i irchase Regis	(In Developer Mode)			GS	l Demo1				× -22 to 31-Aug-22	F2: Date
										F3: Company
										F4: Change Vou
										14. Onange vou
										F8: Columnar
										L: Save View
										E: Save view
										F: Filter By Statu
										E: Filter By Stati
										U: Upload Data
							1/802/Error			J: Export JSON
					ng GST data		NELGITC5			
				In Pr	ogress		NELGITC1			
							NELGITC2 NELGITC3			Overview
							NELGITC3			-
							NELGIIC4			
				Processing 29 of 35	(Vch. No. : B/IS/RCM/	1)	ST/PU/803			
		Karnataka					ST/PU/804			
		Ramataka					ST/DN/804			
							ST/PU/805			
							ST/DN/805			
							ST/PU/806			
							//mp/S001			
							mp/GnS/2			
							mp/DN/G1			
							/IS/RCM/1			
		Karnataka					DN/RCM/2			
			0%		50%	100%	I/Purc/001			
			U70		30.76	100%	/PRtm/001			
										F12: Configure

Once all the selected documents are uploaded, the summary of the uploaded documents will be shown in a message box as below.

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EDU	K: Company	Y: Data	Z: Exchange	0	G: Go To		mport E: Export	M: E-mail	P: Print	F1:Help
urchase Regist	ter (In Developer Mode)	_		G	ST Demo1		_		X	52.0.1
urchase Reg	aister							1-Auc	-22 to 31-Aug-22	F2: Date
	J								, · · · · · · · · · · · · · · · · · ·	F3: Company
Date	Particulars			GST Transaction	GST Upload	Vch Type	Vch No.	Debit Amount	Credit Amount	
				Type	Status			Inwards Qtv		F4: Change Vouch
				- 11-						
I-Aug-22 Sup				Purchases	Uploaded	GST Purchase	GST/PU/801/Reg		23,600.00	F8: Columnar
	rchase Account			Purchases	Uploaded	GST Journal	GST/JRNL/803	20,000.00		F8: Columnar
	registered Supplier1 K			Purchases	Uploaded	GST Purchase	B/PU/URD-1		22,000.00	
	registered Supplier2 K	arnataka		Purchases	Uploaded	GST Purchase	B/PU/URD-2		25,000.00	
	mposition Dealer1			Purchases	Uploaded	GST Purchase	B/PU/Comp1			L:Save View
	mposition Dealer2			Purchases	Uploaded	GST Purchase	B/PU/Comp2		25,000.00	
-Aug-22 Sup				Purchases	Uploaded	GST Purchase GST Purchase	B/PU/Regular1		23,600.00	
	mposition Dealer1 mposition Dealer2			Purchases Purchases	Uploaded Uploaded	GST Purchase GST Purchase	B/PU/Comp3 B/PU/Comp4		30,000.00 25.000.00	E: Filter By Status
	mposition Dealer2			Purchases	Uploaded	GST Purchase	B/PU/Comp4 B/PU/Comp5		40.000.00	
	mposition Dealer2			Purchases	Uploaded	GST Purchase	B/PU/Comp8		25.000.00	
	mposition Dealer1			Purchases	Uploaded	GST Purchase	B/PU/Comp7		40.000.00	U: Upload Data
Aug-22 Sup				Purchases	Failed	GST Purchase	GST/PU/802/Error		3,78,160.00	J: Export JSON
2-Aug-22 Sup				Purchases	Uploaded	GST Purchase	PU/804/INELGITC5		1,13,280.00	J: Export JSON
	registered Supplier			Purchases	Uploaded	GST Purchase	PU/804/INELGITC1			D: Document
2-Aug-22 Sup	pplier USA			Purchases	Uploaded	GST Purchase	PU/804/INELGITC2		1,18,000.00	Overview
Aug-22 SEZ				Purchases	Uploaded	GST Purchase	PU/804/INELGITC3		25,960.00	
	pplier Telangana			Purchases	Uploaded	GST Purchase	PU/804/INELGITC4		29,500.00	
-Aug-22 Sup				Purchases	Uploaded	Purchase	1		10 100 00	
2-Aug-22 Sup				Purchases	Uploaded	GST Purchase	GST/PU/803	Informat	ion	
	registered Supplier1 K	arnataka		Purchases	Uploaded	GST Purchase	GST/PU/804			
	nsumer Local			Purchase Returns	Uploaded	GST Debit Note	GST/DN/804			
2-Aug-22 Sup				Purchases	Uploaded	GST Purchase	GST/PU/805	Total Selected Vo	uchers : 35	
	nsumer Local			Purchase Returns		GST Debit Note GST Purchase	GST/DN/805 GST/PU/806			
1-Aug-22 Sup 1-Aug-22 Sup				Purchases Purchases	Uploaded Uploaded	GST Purchase GST Purchase	GS1/P0/806 B/Imp/S001	Uploaded Voud	hers : 33	
1-Aug-22 Sup 1-Aug-22 Sup				Purchases	Uploaded	GST Purchase GST Purchase	B/Imp/S001 B/Imp/GnS/2			
1-Aug-22 Sup 1-Aug-22 Sup				Purchase Returns	Uploaded	GST Purchase GST Debit Note	B/Imp/DN/G1	Upload failed Vo	ouchers : 2	
	registered Supplier			Purchases	Uploaded	GST Purchase	B/IS/RCM/1			
	registered Supplier1 K	arnataka		Purchase Returns	Uploaded	GST Debit Note	B/DN/RCM/2			
1-Aug-22 Sup		amatunu		Purchases	Uploaded	GST Credit Note	B/CN/Purc/001			
1-Aug-22 Sup				Purchase Returns		GST Debit Note	B/DN/PRtm/001			
								Press any key to	o continue	

In the meanwhile, the response from Clear (with error, if any) will be updated in respective Tally vouchers.

5.3.2.3 Filter register by status

To filter the register by status, in the register, on the right hand side, click on the "Filter By Status" button.

TallyPrime	MANAGE									
EDU	K: Company	Y: Data	Z: Exchange		G:Go To	<u>0</u> :	Import E: Export	M: E-mail	P: Print	F1: Help
Select Item (In De	veloper Mode)				GST Demo1				×	
				S	elect Status					
			GS T	Filter By Statu	us	Vch Type				
			FA	All		GST Purchase				
			E F	ailed		GST Journal				
				Not Uploaded		GST Purchase				
			L	Jploaded		GST Purchase				
						GST Purchase				

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5.3.2.4 Export JSON

To export the documents in JSON format used for uploading documents to Clear, click on the "Export JSON" button.

	2000	
1	冒(A
2	F	"userInputArgs": (
3	Ц	"templateld": "60e5613ff71f4a7aeca4336b",
4	Ę	"settings": ("inoreflayValidation": true
5		"ignoreHsnvalidation": true
6		
	占), "isonRecords": [
8	日	"Jaonkeorda": [
10	F	"documentDirection": "purchase".
10		addumentUrection : pirchase , "documentTure": "Invoice".
11		<pre>addumentDate: "Involte", "documentDate: "I2022-08-01",</pre>
12		<pre>occumentLude: : 'Cat/Supplet/801", "documentLude: " 'Sat/Supplet/801",</pre>
13		<pre>"accumentaumber : "bol/suppler/sol", "ersSource": Tallv".</pre>
14		"etpoute": 1411y, "external1d": "88a0137-093d-4239-90ac-c8fc2f984959-0000009f".
16		externaliti : douglos/2009404259-9040-0512/304353-00000051, "externalitieltenId": "I".
10		externalinettemic : 1, "voucherTvreName": "GST Purchase".
18		voucherNumber": "GST/PUR01/Red".
19		"voluterhauber: "2022-06-01",
20		vocinetate: 22200-01, "isBillofSupply": false,
21		"isReverseCharge": false,
22		"isocument.cancelled": false,
23		"customerName": "Clearsharp Technologies Pvt Ltd",
24		"customerAddrees": "Cmp Primary Addr. Cmp primary addr.", Cmp primary addr.",
25		<pre>cutotineration:</pre>
26		"customer6stin": "29AFCD5862R12R".
27		"customerBillingPinCode": "560034",
28		"placeOfSupply": "Karnataka",
29		"supplierName": "Supplier!",
30		"supplierAddress": "Supplirl Addrl",
31		"supplierState": "Karnataka",
32		"supplierGstin": "29AAACI5950L126",
33		"supplierPinCode": "560012",
34		"itemDescription": "Item1 010%",
35		"itemCategory": "GOODS",
36		"hsnSacCode": "11071000",
37		"itemQuantity": 20,
38		"itemUnitCode": "NOS",

5.3.2.5 View document overview

To view the documents in tabular format at a document line item level, click on the "Document Overview" button.

EDU	K: Company	Y: Data	Z: Exchange	G: Go To)	O: Import	E:	Export	M: E	-mail	P: Print		F1: Help	
GST Document Ov	erview (In Developer Mode)	-		GST Demo	1	·	_				-	×		 -
documentDirec	tion documentType	documentDate	documentNumber	voucherTypeName	voucherNumber	voucherDate	isThis- BillofS- upply	flagRe- verse- Charge	isDoc- umen- tCance- lled	reasonFo Cdn	orlssuing-			
											46 ►			
purchase	Invoice	2022-08-01	GST/SupplRef/801	GST Purchase	GST/PU/801/Reg	2022-08-01	No	No	No					
purchase	Invoice	2022-08-01	GST/JRNL/803	GST Journal	GST/JRNL/803	2022-08-01	No	No	No					
purchase	Invoice	2022-07-31	B/PU/URD-1	GST Purchase	B/PU/URD-1	2022-08-01	Yes	No	No					
purchase	Invoice	2022-07-31	B/PU/URD-1	GST Purchase	B/PU/URD-2	2022-08-01	Yes	No	No					
purchase	Invoice	2022-07-31	B/PU/Comp1	GST Purchase	B/PU/Comp1	2022-08-01	Yes	No	No					
purchase	Invoice	2022-07-31	B/PU/Comp1	GST Purchase	B/PU/Comp2	2022-08-01	Yes	No	No					
purchase	Invoice	2022-07-31	B/PU/Reg1	GST Purchase	B/PU/Regular1	2022-08-01	No	No	No					
purchase	Invoice	2022-07-31	B/PU/Comp2	GST Purchase	B/PU/Comp3	2022-08-01	Yes	No	No					
purchase	Invoice	2022-07-31	B/PU/Comp2	GST Purchase	B/PU/Comp4	2022-08-01	Yes	No	No					
purchase	Invoice	2022-07-31	B/PU/Comp3	GST Purchase	B/PU/Comp5	2022-08-01	Yes	No	No					
purchase	Invoice	2022-07-31	B/PU/Comp3	GST Purchase	B/PU/Comp8	2022-08-01	Yes	No	No					
purchase	Invoice	2022-07-31	B/PU/Comp3	GST Purchase	B/PU/Comp7	2022-08-01	Yes	No	No					
purchase	Invoice	2022-08-01	GST/SupplRef/802	GST Purchase	GST/PU/802/Error	2022-08-02	No	No	No					
purchase	Invoice	2022-08-01	GST/SupplRef/802	GST Purchase	GST/PU/802/Error	2022-08-02	No	No	No					
purchase	Invoice	2022-08-01	GST/SupplRef/802	GST Purchase	GST/PU/802/Error	2022-08-02	No	No	No					
purchase	Invoice	2022-08-01	GST/SupplRef/802	GST Purchase	GST/PU/802/Error	2022-08-02	No	No	No					
purchase	Invoice	2022-08-01	GST/SupplRef/802	GST Purchase	GST/PU/802/Error	2022-08-02	No	No	No					
purchase	Invoice	2022-08-01	GST/SupplRef/802	GST Purchase	GST/PU/802/Error	2022-08-02	No	No	No					
purchase	Invoice	2022-08-01	GST/SupplRef/802	GST Purchase	GST/PU/802/Error	2022-08-02	No	No	No					
purchase	Invoice	2022-08-01	GST/SupplRef/802	GST Purchase	GST/PU/802/Error	2022-08-02	No	No	No					
purchase	Invoice	2022-08-01	GST/SupplRef/802	GST Purchase	GST/PU/802/Error	2022-08-02	No	No	No					
purchase	Invoice	2022-08-01	GST/SupplRef/802	GST Purchase	GST/PU/802/Error	2022-08-02	No	No	No					
purchase	Invoice	2022-08-01	GST/SupplRef/802	GST Purchase	GST/PU/802/Error	2022-08-02	No	No	No					
ourchase	Invoice	2022-08-01	GST/SupplRef/802	GST Purchase	GST/PU/802/Error	2022-08-02	No	No	No					

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6. Links and resources

6.1 Download sandbox installer

To Download the sandbox installer, click here

6.2 Download production installer

To Download the sandbox installer, click here

6.3 Download TCP for manual installation

To Download the ERP9 TCP, click here

To Download the Prime TCP, click here

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7. Annexure

Annexure 1: Registration on NIC and Clear

Register Clear as GSP on NIC

To add "Defmacro Software Private Limited" (Legal Name of ClearTax) as the GSP on NIC, follow the steps provided here.

https://docs.cleartax.in/cleartax-for-developers/e-invoicing-gsp-api/getting-started-with-einv-g sp-api/how-to-register-einv-gsp-on-irp

Create an account on Clear

Step 1:

Go to <u>https://app.clear.in</u> and enter your login credentials or please signup with your official email id and set your password.

← → C ① — app.clear.in	
Ø Image: Constraint of the second s	Vercome Account exists, please login C Sign in with Google Or Enter email Password Cgin Forgot Password
ClearTax is a product by Defmacro Software Pvt. Ltd. Privacy Policy Legal Terms of Use Need Help?	

Step 2:

Add your business details & NIC credentials - These are the API credentials that you have set while adding "Defmacro" as the GSP on NIC.

To save these details, click on

Manage Account > Business Settings > Add Business.

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Annexure 2: Mandatory information required for E-Invoice

Source	Fields
Company Info	 GSTIN Country name State name Pincode Address (Length should be less than 100 characters) Phone number (Length should be between 6 to 12 digits)
Party(Customer) Master	 Party Name Country name Party state name Party Pin Code Party GSTIN Party type (In case of SEZ/Deemed export sales) Registration type(Regular/Composition)
Item Master	 HSN number GST rates (check on tax rate History)
Sales or Income ledger without items	 HSN number GST rates
Expense ledger (GST applicable)	 HSN number GST rates
Non GST expense ledger	 Is GST applicable - "Not Applicable" Include in assessable value calculation for - "Not Applicable"
Round Off	1. Type of ledger - Invoice rounding

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Annexure 3: FAQs

Installation FAQs

Q: I am facing issues of ODBC port not found

A: Make sure the ODBC port is correct and set up correctly. Click this link for more details <u>https://community.cleartax.in/t/how-to-find-your-odbc-port-for-cleartax-tally-connector/1229</u>

Q: I am getting this error "Company not registered"

A: Make sure the GSTIN has been added to the Clear E-Invoicing portal, and the same GSTIN has been updated in Tally as well.

Q: I am getting an "Activation Failed" error.

A: Please contact us so we can help you install Tally Connector.

Q: I already have the ClearTax TCP set up. Do I still need to install the new application?

A: Yes, the latest application always contains stability & bug fixes, as well as points to the production environment. If you have installed the TCP prior to 1st September 2021, it is possible you might have an older version of TCP which will work on sandbox only. Download the latest version from <u>here</u>

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E-Invoicing FAQs

Q: Is this a demo/testing/sandbox version or the production version?

A: This is the production version for einvoicing

Q: Will this work if I have Tally Prime?

A: Yes. Current version works for Tally ERP9 6.5 onwards, as well as Tally Prime.

Q: Do I have to install this on a client or server?

A: Install the application and activate the company in the server and client systems should be configured with TCP wherever required. API configurations stored in Tally company level so by linking tcp in the client system will get activated Cleartax add-ons with required features. Refer TCP configuration <u>here</u>

Q: Will this work if I have other custom TCPs?

A: Although the ClearTax application will work along with other TCPs, some TCPs might conflict and cause the software to not work on your system. You can try disabling other TCPs and test if ClearTax Tally Connector starts working. If there is a conflict please contact us so that we can check if we can support this scenario.

Q: Can we preview data before IRN or E-Waybill generation?

A: Yes. Current version you can preview all the invoice information before sending it to the government portal.

Q: I am getting pincode/quantity errors every time I try to generate IRN

A: Make sure all details are updated in company info, party master as well as stock master. This is a one time activity required to make your data einvoicing compliant.

Q: When I try to generate IRN, I get an "unauthorized" error

A: Make sure your TCP is configured for the production environment and the access token is correct. If the issue persists, then download the setup and run the installer once again to fix the issue. You can also verify by going to the below path in Tally:

Path: Gateway of Tally > ClearTax > Configuration > Set/alter ClearTax API Details (Yes) and check whether API links begin with "https://api.clear.in/einv".

You can also update Auth token here by logging in to app.clear.in > Settings > Integration > <u>API client</u>

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Use <u>API client</u> to generate a new access token paste newly generated access token in Tally and save them.

Q: My voucher is not showing up for IRN generation

A: Gateway of Tally > Accounts Info > Voucher Types > Alter > (Select voucher) > Use for E-Invoice > Yes

Q: What do the colour codes mean?

A: Black - No action taken

Blue - Only IRN generated

Green - IRN+E-Waybill generated

Red - IRN generation failed due to some error in data

Q: While generating IRN getting below error in message box

107: Elnvoice.ltemList[0].Unit : Unit of measurement - is invalid. Please check the valid UQC codes via https://einvoice1.gst.gov.in/Others/MasterCodes]

A: Make sure you have configured Unit Quantity Code (UQC) at Units of Measure or Reporting UQC at stock master.

Path: Gateway of Tally > Inventory Info > Unit of Measure > Alter (Select respective Unit)

Q: How to correct the invoice value while getting value mismatch error as

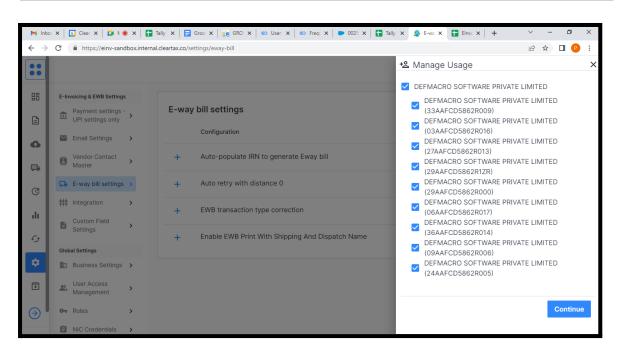
107: Elnvoice.ValDtls.TotInvVal : Invalid Total Invoice Value. The Total Invoice Value should be equal to the Sum of Total Value of All Items - Invoice Discount + Invoice Other charges + Round-off amount. Please correct the Invoice Value and try again.

A: In the invoice, make sure that all the respective ledger master or inventory master grouping or GST classification or supply type are configured as per invoice expected.

Q: How to do the setup to get the correct Transaction Type for E-Waybill Print?

A: You can change the E-Waybill setting by logging in to https://app.clear.in > Settings > E-Waybill settings > E-Waybill Transaction type correction > Manage usage (Select the respective GSTIN or PAN from the list of GSTIN / PAN and save the screen)

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Q: How can I auto calculate distance in E-Waybill

A: Set distance to 0 or empty so that NIC can calculate distance between pin codes automatically.

Note: Auto calculation will work only if from and to pincodes are different.

Q: QR code is not getting generated

A: Ensure that the Tally addon has been installed on the same physical system where the Tally instance is running. In the same folder make sure QRCode.exe is copied. If the issue persists reinstall the Tally addon or contact support.

NOTE: QRCode.exe is required only for Tally.ERP9 6.6.2 and below versions of Tally.

Q: How can I change printing QR code position

A: Gateway of Tally > Accounts Info > Voucher Types > Alter > (Select voucher) > QR code position > Top/Center

Q: Can I use a custom print format?

A: Tally connector uses the standard print format. If you want more custom print formats, you can use the formats available from https://app.clear.in

Q: Can I modify the QR code for my B2C invoices?

A: B2C invoices can have UPI ID set up. This can be changed from Gateway of Tally > Accounts Info > Ledger > Alter > (Select Bank ledger) > UPI ID.

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E-Waybill FAQs

Coming soon...

GST FAQs

Coming soon...

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